

BRACKLEY TOWN COUNCIL

STAFFING COMMITTEE

Minutes of a Meeting of the Staffing Committee held at 11.30am on Tuesday 3rd October 2017, in the Community Room 37 High Street, Brackley.

Present: Councillors: Thompson, Cartmell, Morrell and Sharps

Officer : Linda Carter.

249/17 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr E Wiltshire

250/17 DECLARATION OF INTEREST

None

251/17 MINUTES

It was AGREED to receive and approve the minutes of the meeting held on 5th September 2017

252/17 FUTURE RECRUITMENT

Members discussed the amended Job Description related to management of venues following re-opening of the Town Hall and building of the community facility on the northern development. It was **AGREED** to:

- 1) Approve the job description for a Venues Marketing Co-ordinator
- 2) To work toward appointment for January 2018
- 3) To advertise the appointment both locally and on the Indeed.com website at the end of October.

253/17 EXCLUSION OF PRESS AND PUBLIC

It was proposed that, in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press was excluded from the meeting during the consideration of the item set out below on the grounds that publicity would be prejudicial to the general interest by reason of the confidential nature of the business to be transacted.

254/17 CONSIDERATION OF INDIVIDUAL STAFF MEMBERS/ROLES & PERFORMANCE

Members were updated on dates for Staff appraisals and some of the current issues that would be discussed while they were observing those appraisals.

Meeting closed at 12.55pm

Chairman: 

Date: 7.11.17.