



Brackley Town Council

Town Hall, Brackley, Northants, NN13 7AB

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Questions from Residents & Participation at Meetings

The Town Council encourages residents to attend its meetings and includes an item of Public Participation on every agenda. Residents should state their name and address before they speak and they should speak briefly (no more than three minutes). Public Participation is held for up to ten minutes per meeting.

Residents cannot, however, take part in the main proceedings of the council: this is strictly limited to Councillors.

Questions to be put to a Committee Meeting should be relevant to the committee which is meeting at that time and be relevant to items on the agenda. If a question requires a detailed answer the content of the question should be notified to the Town Clerk in writing three clear working days before the date of the meeting. Every attempt will then be made to answer that question at the meeting. Questions that cannot be answered at the meeting at which they are raised will receive a written reply from the Town Clerk within 7 working days of the date of the meeting.

Questions should be directed to the Mayor or the Chairman of the Committee who may request another Member or the Town Clerk to reply. Notification of a question by 10.00am on the morning of the meeting is helpful. If members of the public do not conduct themselves appropriately, the Chairman has the right to ask them to leave.

If residents have a question that does not relate to a particular Committee they should attend the full Council meeting which is held on the first Monday of the month, where a similar procedure is followed.

Agendas, minutes and Councillors contact details can be obtained from the council's website: www.brackleynorthant-tc.gov.uk

If you have any further queries please contact the Town Clerk – Linda Carter.