

## **BRACKLEY TOWN COUNCIL**

### **FIRE STATION DEVELOPMENT SUB COMMITTEE**

Minutes of a Meeting of the Fire Station Development Sub Committee held at 2.00 pm on 13 December 2013, in the Upper Hall, Town Hall, Brackley.

Present: Councillors: Baker, Blunden, Cartmell, Hayward, Morrell, and Thompson.  
Mr. M Berridge (Brackley Community Development Trust)

Officer: Linda Carter, Council Executive Officer.

**1/FSD13 Election of Chairman**  
Cllr Blunden was elected as Chairman

**2/FSD13 Election of Vice Chairman**  
Cllr Baker was elected as Vice Chairman

**3/FSD13 Apologies for Absence**  
Apologies were received from Cllr E Wiltshire

**4/FSD13 Declaration of Interest**  
No declarations were made.

**5/FSD13 Public Participation**  
No members of the public were present.

**6/FSD13 Insurance** – The property had been added to the Town Council's policy with Zurich

**7/FSD13 Utilities** - SNC had been contacted with regards to Business Rates and Eon and Anglian Water were being notified.

**8/FSD13 Boards/windows** – The National Trust had boarded up the windows and the Groundsman had re-secured the engine house doors which had become loose in the windy weather and would be asked to repair the rear fence. Magdalen College art students were currently working on new boards for the front of the building and a notice detailing acquisition by the Town Council would be ordered.

**9/FSD13 Meanwhile uses** – Members felt that the building needed to be used as soon as possible but they needed to be safe and meaningful uses. Cllr Blunden suggested that a scheme of Pop-Up Shops similar to that operating in Wantage could be introduced. It would require improvements to the electrics and plumbing, new shop fronts and planning consent. Other suggestions were temporary youth facilities with possible involvement of voluntary groups (e.g. drill hall) a community exchange/recycling scheme or an artisan centre

Members agreed that contact should be made with the person responsible for the Wantage scheme for further advice and that quotations be sought for improvements to the electrics and plumbing.

**10FSD/13 Future uses**  
Members discussed the use of the newer engine house (nearest the park) as a café and the provision of toilets for users of the park, the need for a regular

income to offset the running costs and wanted to explore the possibility of some residential provision on the first floor.

The future use of the old engine house needed to remain flexible until the requirements of the Town Council were known – office accommodation for the Council staff may be required while the Town Hall redevelopment takes place, and may be required for longer term use.

**11FSD/13 Land to rear**

If the long term use requires extension to the rear, or possible car parking of the building then clarification is needed regarding the large trees at the side and back of the building given the location within the Conservation Area. The Council's tree surveyor should be asked to survey the trees and provide a report. The CEO was also asked to check the park lease in terms of access to the rear of the property.

**12FSD/13 Community Involvement**

The members agreed that progress reports should be made available on the website and facebook page and that a press release be issued about the setting up of the subcommittee.

**13FSD/13 Consultation**

Members agreed that any consultation should wait until we have some tangible plans to share

**14FSD/13 New Homes Bonus Application**

The CEO reported that the grant application to the new Homes Bonus Scheme had been deferred by SNC until

- a) The Town Council owned the building
- b) Further details of the project could be provided
- c) The sustainability of the project could be demonstrated and
- d) Evidence of local support for the project was available.

**15FSD/13 Date of next meeting**

The next meeting would take place on Monday 13<sup>th</sup> January 2014 at 10.30am

Meeting closed at 3.15pm:

Chairman:

Date: