

BRACKLEY TOWN COUNCIL
20 High Street, Brackley, Northants, NN13 7DS
Telephone: (01280) 702441
www.brackleynorthants-tc.gov.uk
town.clerk@brackleynorthants-tc.gov.uk

To: All Councillors

You are hereby summoned to attend a Meeting of the **Finance and Policy Committee** to be held on **Monday 17 May 2021**, following on from Direct Responsibilities at Egerton Hall following the Direct Responsibilities Meeting.

Residents are very welcome to ask questions or speak to Councillors at the start of the meeting. Please email town.clerk@brackleynorthants-tc.gov.uk if you require further assistance.

12 May 2021



Town Clerk

AGENDA

Members of the press and public are invited to attend

31/21 Election of Chair

32/21 Election of Vice-Chair

33/21 Apologies for absence

Members are asked to receive and approve apologies.

34/21 Declarations of interest

Members are asked to declare any disclosable pecuniary interests in item on the agenda, **and the nature of that interest**, in accordance with the Localism Act 2011 and the Brackley Town Council Code of Conduct.

35/21 Public participation

This section of the meeting gives members of the public who are present an opportunity to speak. You may speak on any item which appears on the agenda for this evening's meeting. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.

36/21 Approval of minutes

Members are asked to receive and approve the minutes of the previous meeting of the Finance and Policy Committee held on Monday 26 April 2021.

37/21 Finance reports

To receive for approval:

- a) List of Accounts for April in the sum of £67,205.34
- b) Reconciliation Sheet for April 2021
- c) Balance Sheet for April 2021

38/21 Matters for discussion or information

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Minutes of the **Finance and Policy Committee** held on **Monday 26 April 2021** via Zoom.

Present: Cllrs Baker, Bagot-Webb, Cartmell, Nash, Sharps, Thompson (ex-officio), Tiller and P Wiltshire

527/20 Apologies for absence

Apologies were received and accepted from Cllrs Ross, Stimpson and Waldron

528/20 Declarations of interest

None

529/20 Public participation

None

530/20 Ratification of Full Council Meeting Resolutions – Monday 12 April

This was deferred to the next Full Council Meeting

531/20 Approval of minutes

On the proposition of Cllr Baker, it was **RESOLVED** to:

to receive and approve the minutes of the previous meeting of the Finance and Policy Committee held on Monday 15 March 2021.

532/20 Finance reports

On the proposition of Cllr Baker, it was **RESOLVED** to:

receive for approval:

- a) List of Accounts for March/April in the sum of £123,476.90
- b) Reconciliation Sheet for March 2021
- c) Balance Sheet for March 2021

533/20 Recommendations from the Grants Panel Working Party

On the proposition of Cllr Cartmell it was **RESOLVED** to:

Accept the **RECOMMENDATION** to that Grants are allocated, as shown on the attached summary sheet to a total of £7,450 and £4,050.

534/20 To Approve Procedure for Mayor Making

Members considered the procedure for Mayor Making and allocated responsibilities accordingly.

535/20 Matters for discussion or information

Welcome pack and meeting for new councillors will be organised

Meeting closed at 21:05

Signed:

Dated:

Purchase Ledger for Month No 11

Order by Invoices Entered

										Nominal Ledger Analysis			
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description		
13/01/2021	607	607	STAFF	STAFF	120.15	0.00	120.15	4075	151	120.15	Travel Expenses - Mark Stopps		
13/01/2021	609	609	NEOPOST	NEO001	100.00	0.00	100.00	4095	151	100.00	Postage		
14/01/2021	810330815	610	AMAZON	AMA99001	22.50	4.49	26.99	4200	201	22.50	Pressure Gauge Tyre Inflator		
15/01/2021	0000406412	DDFEB01	SGW	SGW	64.00	12.80	76.80	4025	101	64.00	Payroll Month 10 - Jan		
15/01/2021	8398262	611	WAVE	WAV99001	117.97	0.00	117.97	4216	401	117.97	Water Cemetry Oct-Dec 2020		
15/01/2021	0000332623	612	DORMA	DOR99001	235.00	47.00	282.00	4250	251	235.00	Maintenance to Push Pad TH		
14/01/2021	1129698238	613	SCREWFIX	SCR99001	11.66	2.33	13.99	4251	201	11.66	Tile Drill Bit		
18/01/2021	614	614	NCC	NCC001	1,664.09	0.00	1,664.09	4015	101	1,004.18	Pension January (2ndpart) Offi		
								4030	101	659.91	Pension January (2ndpart)Groun		
20/01/2021	4019908	615	SNC	SNC	295.00	0.00	295.00	4275	701	295.00	Premises Licence EH		
19/01/2021	616	616	JESSETT	HOW99001	338.58	0.00	338.58	4085	281	338.58	1/2 Building Ins, 20 High St		
21/01/2021	BK200374	617	SLCC	SLCC	75.00	15.00	90.00	4105	151	75.00	Practitioners Conf.-Alii Moses		
20/01/2021	IN0104519	618	TUDOR	TUD99001	11.26	2.25	13.51	4251	201	11.26	Guide Bar Chainsaw		
20/01/2021	64089995	619	ZOOM	ZOO99001	11.99	2.40	14.39	4080	151	11.99	Zoom Meetings		
12/11/2020	20065987	620	WPD	WPD99001	629.57	0.00	629.57	4250	351	629.57	Repairs to Cable on Wordswoth		
22/01/2021	440254	621	BOSTON SEEDS	BOS99001	425.33	69.66	494.99	4335	301	425.33	Wildflower Seeds		
21/01/2021	417947080	622	DENMAN	DEN99001	36.80	7.36	44.16	4250	251	36.80	Acid Battery		
20/01/2021	21904	623	ADVANCED NETTING	ADV99001	73.58	14.72	88.30	4085	201	73.58	Yellow/Orange Jacket		
15/01/2021	996654	624	RTC SAFETY SURFACES	RTC99001	6,856.00	1,371.20	8,227.20	4355	351	6,856.00	Wet Pour Chaffinch Way Play		
24/01/2021	229514268/21	DDFEB02	TGP	TOT99001	60.71	3.03	63.74	4214	301	60.71	Electric Town Centre Dec-Jan		
14/12/2020	2504	625	CLEANING HYGIENE SUP	CLE99003	137.95	0.00	137.95	4270	251	137.95	Soap Dish & 2xToilet Roll TH		
05/02/2021	626	626	SHANA HETHERINGTON	SHANA	40.00	0.00	40.00	4315	401	40.00	Flowers for Grave		
01/02/2021	10660831	627	ALTERNATIVE	ALT99001	50.10	10.02	60.12	4100	251	50.10	Town Hall - Alarm Lines		
03/02/2021	229649678/21	DDFEB03	TGP	TOT99001	187.37	9.37	196.74	4212	251	187.37	Gas TH - 31/12 - 31/01/21		
03/02/2021	229604413/21	DDFEB04	TGP	TOT99001	1,814.07	362.82	2,176.89	4212	701	1,814.07	Gas EH - 31/10/20-31/01/21		
11/02/2021	14079	628	MICROSHADE	MIC99001	556.40	111.28	667.68	4060	151	556.40	Citrix Hosting Fee		
01/02/2021	5265490	629	FUEL GENIE	FUEL	476.05	95.19	571.24	4225	201	476.05	Fuel - January 2021		
01/02/2021	1120	630	GM UTILITIES LTD	GMUTILITY	6,564.90	1,312.98	7,877.88	4250	351	6,564.90	Works Swift Way Footpath		

Purchase Ledger for Month No 11

Order by Invoices Entered

										Nominal Ledger Analysis			
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description		
01/02/2021	370117	631	GARDEN HIRE	GHS99001	45.07	9.02	54.09	4251	201	45.07	Tools Parts		
29/01/2021	2781	632	NGB	BEA99001	300.00	60.00	360.00	4250	251	300.00	Replace Broken window TH		
01/02/2021	0640	633	ALPINE	ALP99001	384.00	76.80	460.80	4265	251	128.00	Cleaning TH		
								4265	701	128.00	Cleaning EH		
28/01/2021	M029 SC	634	BT	BRI99001	100.30	20.06	120.36	4100	251	100.30	Broadband TH		
18/01/2021	136194	635	RT MAC	RTMA0001	48.02	9.60	57.62	4251	201	48.02	Pole Spare Parts		
27/01/2021	1133041248	636	SCREWFIX	SCR99001	16.66	3.33	19.99	4251	201	16.66	Grinding Disc		
29/01/2021	269527	637	BEEETEE	BEE99001	79.57	15.91	95.48	4250	281	79.57	Annul.Maint Alarm 20 High St		
27/01/2021	085991	638	JANSA	JAN99001	205.00	41.00	246.00	4250	251	205.00	Lift Maint.TH Feb-May 2021		
09/01/2021	Q022 3T	639	BT	BRI99001	678.21	135.64	813.85	4100	281	678.21	Cloud Package/Broadband 20 Hig		
03/01/2021	M022 0Q	640	BT	BRI99001	47.00	9.40	56.40	4100	281	47.00	Broadband 20 High St		
10/01/2021	641	641	BOWERMAN	BOW99001	41.66	0.00	41.66	4218	151	41.66	2 x parking spaces		
28/01/2021	825322445	642	AMAZON	AMA99001	12.99	2.60	15.59	4200	201	12.99	Diesel Filter Protector		
27/01/2021	121942651	643	AMAZON	AMA99001	43.49	8.70	52.19	4060	151	43.49	Toner Cartridge Replacement		
31/01/2021	159382	644	HYDRAMEX	HYD001	158.43	31.68	190.11	4200	201	158.43	various vehicle Parts		
30/01/2021	82071865	DDFEB05	O2	O299001	136.40	27.28	163.68	4100	151	136.40	Mobile Phones		
29/01/2021	10553	645	HEALTH	HEA99001	494.17	98.83	593.00	4265	261	494.17	Cleaning OFS Toilets		
03/02/2021	M023 4C	646	BT	BRI99001	47.00	9.40	56.40	4100	281	47.00	Broadband 20 High Street - Feb		
25/02/2021	647	647	BRACKLEY	BTC	20,235.39	0.00	20,235.39	4000	101	10,811.65	Salary Feb - Office		
								4002	101	9,423.74	Salary Feb - Grounds		
25/02/2021	648	648	HMRC	HMRC	6,872.18	0.00	6,872.18	4020	101	2,781.94	Tax/NI - Grounds		
								4010	101	4,090.24	Tax/NI - Office		
25/02/2021	649	649	NCC	NCC001	8,028.88	0.00	8,028.88	4015	101	4,689.69	Pension - Office		
								4030	101	3,339.19	Pension - Grounds		
05/02/2021	650	650	NATHANJOHN	NAT99001	17.99	0.00	17.99	4200	201	17.99	Pair Crank Bolts for Bike		
07/02/2021	230128398/21	DDFEB06	TGP	TOT99001	24.44	1.22	25.66	4214	201	24.44	Electric Unit 1 Jan21		
07/02/2021	230128387/21	DDFEB07	TGP	TOT99001	65.88	3.29	69.17	4214	301	65.88	Electric Market Place Jan21		
07/02/2021	230128376/21	DDFEB08	TGP	TOT99001	381.64	76.32	457.96	4214	261	381.64	Electric OFS Jan21		

Purchase Ledger for Month No 11

Order by Invoices Entered

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis			
								A/C	Centre	Amount	Analysis Description
07/02/2021	230226661/21	652	TGP	TOT99001	393.45	78.69	472.14	4214	701	393.45	Electric EH Jan21
07/02/2021	230226650/21	653	TGP	TOT99001	74.53	6.73	81.26	4214	201	74.53	Electric Unit 2 04/01-03/02/21
06/02/2021	229848349/21	651	TGP	TOT99001	389.67	77.94	467.61	4214	251	389.67	Electric TH Jan21
14/01/2021	352255	608	MILTON	MIL99001	1,718.00	343.60	2,061.60	4385	351	1,718.00	Dog Waster Collection Jan21
28/01/2021	103346	654	ENCHANTED	ENC99001	260.00	52.00	312.00	4250	301	260.00	Install Street Light Falcon Wa
08/02/2021	655	655	NEOPOST	NEO001	100.00	0.00	100.00	4095	151	100.00	Postage Topup
08/02/2021	IN0107756	656	TUDOR	TUD99001	71.95	14.39	86.34	4251	201	71.95	Chainsaw Gloves/Flexi Tub
03/02/2021	Q026 0J	DDFEB09	BT	BRI99001	583.40	116.68	700.08	4100	261	583.40	Broadband OFS Dec-Apr

TOTAL INVOICES 63,031.40 4,784.01 67,815.41 63,031.40

VAT ANALYSISCODE F @ 5.00% 412.93 23.64 436.57

VAT ANALYSISCODE S @ 20.00% 23,879.06 4,760.37 28,639.43

VAT ANALYSISCODE Z @ 0.00% 38,739.41 0.00 38,739.41

TOTALS 63,031.40 4,784.01 67,815.41

Purchase Ledger for Month No 12

Order by Invoices Entered

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis			Analysis Description
								A/C	Centre	Amount	
23/03/2021	9001724	715	FIRE RISK	FRP	495.75	99.15	594.90	4085	201	36.75	Fire Extinguisher Service
22/03/2021	247937	716	LINNELL	LIN	56.87	11.37	68.24	4395	351	56.87	Skates & Guards for Trees
18/03/2021	U002118400	DDMAR16	PENINSULA BUSINESS	PEN99001	18.00	3.60	21.60	4085	151	18.00	Provision of Services
06/03/2021	U002076767	DDMAR17	PENINSULA BUSINESS	PEN99001	154.48	30.90	185.38	4085	151	154.48	Provision of Services
23/03/2021	58063	DDMAR18	PENINSULA BUSINESS	PEN99001	795.00	159.00	954.00	4085	151	795.00	Face to Face meetings
21/03/2021	129357408	717	AMAZON	AMA99001	5.81	1.16	6.97	4270	201	5.81	Meter Key Box for Unit
21/03/2021	129357413	718	AMAZON	AMA99001	8.32	1.67	9.99	4270	201	8.32	Magnets with storage box
21/03/2021	138459520	719	AMAZON	AMA99001	4.58	0.92	5.50	4270	201	4.58	password log book
19/03/2021	131848041	720	AMAZON	AMA99001	31.58	6.32	37.90	4200	201	31.58	Axle Strands
19/03/2021	125543661A	721	AMAZON	AMA99001	16.66	3.33	19.99	4090	151	16.66	A4 Flush Folders
19/03/2021	134826951	722	AMAZON	AMA99001	9.16	1.83	10.99	4200	201	9.16	Bike Inner Tubes
19/03/2021	136030268	723	AMAZON	AMA99001	107.50	21.50	129.00	4251	201	107.50	Wrench Angular Gauge
23/03/2021	308859	724	SPRATT ENDICOTT	SPR99001	650.00	130.00	780.00	4055	151	650.00	Legal Fees - Johnson Avenue
16/03/2021	1603003	725	AGU	AGU	695.00	139.00	834.00	4395	351	695.00	Treeworks - Town Park
16/03/2021	BR152391	726	SOUTHERN	SOU99002	32.00	6.40	38.40	4350	351	32.00	Hire Winch @ Trees River Walk
10/03/2021	727	727	BOWERMAN	BOW99001	41.66	0.00	41.66	4218	151	41.66	2 x Parking Spaces March
15/03/2021	247586	728	LINNELL	LIN	57.60	11.52	69.12	4395	351	57.60	Uni Poles Stakes for Trees
20/03/2021	842014	729	MILTON	MIL99001	1,718.00	343.60	2,061.60	4385	351	1,718.00	Dog Litter Clearance March
12/03/2021	EQ29526UK	730	EQUESTRIAN	EQU99001	47.48	9.50	56.98	4251	201	47.48	Long Handle Shavings Fork
24/03/2021	311884	731	ROPELOCKER	ROPELOCKER	39.16	7.83	46.99	4200	201	39.16	Quad bike replacemnt winch rope
17/03/2021	732	732	STAFF	STAFF	145.80	0.00	145.80	4075	151	145.80	Travel Expenses
14/03/2021	71	733	DIXON	DHM	156.44	0.00	156.44	4250	261	156.44	Water Temp Valve OFS
20/03/2021	75431476	734	ZOOM	ZOO99001	11.99	2.40	14.39	4080	151	11.99	Zoom Meetings
19/03/2021	1191	735	NCALC	NCALC	90.00	0.00	90.00	4105	151	90.00	Year End Accs & Audit Training

Purchase Ledger for Month No 12

Order by Invoices Entered

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis			Analysis Description
								A/C	Centre	Amount	
11/03/2021	7016340	736	CHERWELL	CHE99001	17,489.24	3,497.85	20,987.09	4400	351	17,489.24	Grass Cutting Jan-March
19/03/2021	0000410535	DDMAR19	SGW	SGW	64.00	12.80	76.80	4025	101	64.00	Payroll Month 12
26/03/2021	738	738	STAFF	STAFF	12.00	0.00	12.00	4250	351	12.00	6 Drain Pipes for Town Wall
26/03/2021	6992	739	TOPSOIL	TOP9002	130.00	26.00	156.00	4250	401	130.00	Lawn Mix for Cemetery
10/02/2021	2100213	740	ZEPHYR	ZEP001	295.00	59.00	354.00	4250	251	295.00	Town Flag Maintenance
20/03/2021	741	741	COMMUNICORP	COMM	12.00	0.00	12.00	4080	151	12.00	Ann.subs Clerk & Council direc
28/03/2021	M031 FZ	742	BT	BRI99001	89.78	17.96	107.74	4100	251	89.78	Broadband TH
26/03/2021	IN0116980	743	TUDOR	TUD99001	143.99	13.48	157.47	4250	401	143.99	Seed Teak Oil & Tools Cemetery
18/03/2021	137205	744	RT MAC	RTMA0001	132.50	26.50	159.00	4251	201	132.50	Telescopic Tube for Saw
29/03/2021	20210011	745	URZANMYNE	URZ99001	200.99	0.00	200.99	4110	151	200.99	100 x Wedding folders
30/03/2021	86999364	DDMAR20	O2	O299001	135.60	27.12	162.72	4100	151	135.60	Mobile Phones
30/03/2021	8683	747	M-TRAC	M-TRAC	323.75	64.75	388.50	4200	201	323.75	Service & Inspection on Mule
31/03/2021	0674	748	ALPINE	ALP99001	646.00	129.20	775.20	4265	701	170.00	Cleaning Egerton Hall
								4265	251	306.00	Cleaning Town Hall
								4265	281	170.00	Cleaning 20 High Street
23/03/2021	137267	749	RT MAC	RTMA0001	25.46	5.09	30.55	4200	201	25.46	spring & Belt for Lawnmower
31/03/2021	161557	750	HYDRAMEX	HYD001	46.10	9.22	55.32	4200	201	33.90	Tyre Sealant
31/03/2021	745572710	751	GAS	BRI99003	-153.48	-7.67	-161.15	4214	281	12.20	Hooks & Screws for Cemetery
31/03/2021	715572712	752	GAS	BRI99003	141.84	7.09	148.93	4214	281	-153.48	Credit February Elec Bill
25/03/2021	174090961	753	AMAZON	AMA99001	13.45	2.69	16.14	4350	351	141.84	Electric 20 High St March
25/03/2021	754	754	AMAZON	AMA99001	19.16	3.83	22.99	4251	201	13.45	Hinges for Bollards Beech Driv
25/03/2021	755	755	AMAZON	AMA99001	3.32	0.67	3.99	4200	201	19.16	Winch Line Cable - Tree Fellin
25/03/2021	100617651	756	AMAZON	AMA99001	19.16	3.83	22.99	4200	201	3.32	Dust Tyre Covers for bike
31/03/2021	10711	757	HEALTH	HEA99001	1,030.00	206.00	1,236.00	4265	301	19.16	Filter Cleaner- Van & Pickup
31/03/2021	58697	DDMAR21	PENINSULA BUSINESS	PEN99001	795.00	159.00	954.00	4085	151	1,030.00	Cleaning Town Toilets
30/03/2021	10709	758	HEALTH	HEA99001	494.17	98.83	593.00	4265	261	795.00	Face to Face service
22/03/2021	104360	759	E-ON	EON	83.37	16.67	100.04	4214	301	494.17	Cleaning Toilets OFS
31/03/2021	BR0000108412	760	TYRE	TYR99001	205.00	41.00	246.00	4200	201	83.37	Street Light Jan-Mar
								4200	201	205.00	2 Tyres for Mule

Purchase Ledger for Month No 12

Order by Invoices Entered

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis				
								A/C	Centre	Amount	Analysis Description	
10/03/2021	336014959	DDMAR22	LLOYDS	LB	7.00	0.00	7.00	4040	151	7.00	Service Charge	
02/02/2021	IN0106678	761	TUDOR	TUD99001	87.62	17.52	105.14	4251	201	87.62	Hand Tools & Fire Extinguisher	
TOTAL INVOICES								27,880.86	5,429.43	33,310.29	27,880.86	
VAT ANALYSISCODE F @ 5.00%					-11.64	-0.58	-12.22					
VAT ANALYSISCODE S @ 20.00%					27,226.61	5,430.01	32,656.62					
VAT ANALYSISCODE Z @ 0.00%					665.89	0.00	665.89					
TOTALS								27,880.86	5,429.43	33,310.29		

Purchase Ledger for Month No 2

Order by Invoices Entered

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis			Analysis Description
								A/C	Centre	Amount	
05/05/2021	10808	35	HEALTH	HEA99001	1,030.00	206.00	1,236.00	4265	301	1,030.00	Cleaning Town Centre Toilets
04/05/2021	9978385782	DDMAY01	GAS	BRI99003	139.41	6.97	146.38	4214	281	139.41	Electric 20 High St. April
05/05/2021	236034639/21	DDMAY02	TGP	TOT99001	689.55	137.91	827.46	4212	251	689.55	Gas TH April
05/05/2021	236102070/21	DDMAY03	TGP	TOT99001	1,425.39	285.07	1,710.46	4212	701	1,425.39	Gasa EH Jan - Apr
15/04/2021	181507217	36	AMAZON	AMA99001	46.12	9.23	55.35	4200	201	46.12	Heavy duty Wheel Clamp Trailer
16/04/2021	125023541	37	AMAZON	AMA99001	8.29	1.66	9.95	4350	351	8.29	Feed & Weed Bar
18/04/2021	185664826	38	AMAZON	AMA99001	36.57	7.32	43.89	4087	201	36.57	1st aid kits for venues
29/04/2021	20217	39	AMAZON	AMA99001	51.48	10.30	61.78	4060	151	51.48	2 x Webcams
10/04/2021	141159111	40	AMAZON	AMA99001	14.08	2.82	16.90	4270	701	14.08	Ashbin EH
10/04/2021	173136134	41	AMAZON	AMA99001	11.98	2.40	14.38	4270	201	11.98	AA Batteries & Marker Pens
05/04/2021	1029575275	42	AMAZON	AMA99001	25.90	5.18	31.08	4355	351	25.90	Town Park Play Security Hex Bi
04/05/2021	10787	43	HEALTH	HEA99001	494.17	98.83	593.00	4265	261	494.17	Cleaning Public toilets OFS
04/05/2021	5668440	44	FUEL GENIE	FUEL	470.94	94.17	565.11	4225	201	470.94	Fuel April
30/04/2021	9686	45	ALPINE	ALP99001	272.00	54.40	326.40	4265	281	136.00	Cleaning 20 High St
								4265	251	136.00	Cleaning TH
04/05/2021	46	46	INDEED	IND99001	157.18	0.00	157.18	4110	151	157.18	Recruitment Advertising
03/05/2021	Q027 SB	DDMAY04	BT	BRI99001	117.52	23.50	141.02	4100	261	117.52	Broadband OFS Feb'21 - July'21
03/05/2021	M026 GB	47	BT	BRI99001	72.20	14.44	86.64	4100	281	72.20	Broadband 20 High Street - May
30/04/2021	307839	48	HAZCHEM	HAZ	107.86	21.57	129.43	4087	201	107.86	2 x Safety boots
30/04/2021	162540	49	HYDRAMEX	HYD001	276.80	55.36	332.16	4200	201	14.55	Lights Mule & Tractor/consumab
								4251	201	262.25	Lights Mule & Tractor/consumab
03/05/2021	1444	50	YOUNGS	YOU99001	125.08	25.02	150.10	4265	270	125.08	Laundry The Loft
03/05/2021	5151	51	HUNN	HUN99001	306.53	0.00	306.53	4265	270	306.53	Cleaning The Loft
30/04/2021	28784	52	RBS	RBS	560.00	112.00	672.00	4080	151	560.00	year End Closedown Support
22/04/2021	154101	53	F N PILE	FNPILE	29.16	5.83	34.99	4251	201	29.16	Blades for Chainsaw
30/04/2021	0000414285	DDMAY05	SGW	SGW	64.00	12.80	76.80	4025	101	64.00	Payroll Month 1
30/04/2021	89405042	DDMAY06	O2	O299001	137.49	27.50	164.99	4100	201	137.49	Mobile Phones Grounds Team Apr
15/04/2021	181437880	54	AMAZON	AMA99001	27.84	5.57	33.41	4200	201	27.84	hitch Lock for Trailer

Purchase Ledger for Month No 2

Order by Invoices Entered

Nominal Ledger Analysis												
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description	
19/04/2021	181437880A	55	AMAZON	AMA99001	-27.84	-5.57	-33.41	4200	201	-27.84	Hitch Lock for Trailer Return	
28/04/2021	M032_JY	56	BT	BRI99001	96.25	19.25	115.50	4100	251	96.25	Broadband Town Hall April 21	
24/02/2021	307404	57	SPRATT ENDICOTT	SPR99001	396.00	78.00	474.00	4055	151	396.00	Legal Fees Johnson Avenue	
19/04/2021	088769	58	JANSA	JAN99001	205.00	41.00	246.00	4250	251	205.00	Lift Maintenance - TH	
02/02/2021	0000117518	59	SMITH	SMI99001	234.00	46.80	280.80	4250	251	234.00	Service Town Hall Clock	
09/04/2021	8700	60	M-TRAC	M-TRAC	246.00	49.20	295.20	4200	201	246.00	Service McCormick Tractor	
12/04/2021	8706	61	M-TRAC	M-TRAC	100.00	20.00	120.00	4250	351	100.00	Hire Cultivator St James Lake	
16/04/2021	1604001	62	AGU	AGU	395.00	79.00	474.00	4395	351	395.00	Tree Works Octavian/Hadrians	
21/04/2021	416949	63	GARDEN HIRE	GHS99001	34.71	6.94	41.65	4251	201	34.71	Chainsaw spares	
15/04/2021	338748501A	64	WAVE	WAV99001	-84.27	0.00	-84.27	4216	401	-84.27	Water Cemetery Jan-Apr	
06/05/2021	U002185023	DDMAY07	PENINSULA BUSINESS	PEN99001	155.93	29.45	185.38	4085	151	155.93	Provision of HR Service Apr 21	
01/05/2021	10821991	65	ALTERNATIVE	ALT99001	50.12	10.02	60.14	4100	251	50.12	Town Hall - Alarm Lines	
11/05/2021	14453	66	MICROSHADE	MIC99001	571.40	114.28	685.68	4060	151	571.40	Citrix Hosting Fee	
08/05/2021	236682264/21	DDMAY08	TGP	TOT99001	38.14	1.91	40.05	4214	201	38.14	Electric Unit 2 April	
08/05/2021	236682242/21	DDMAY09	TGP	TOT99001	46.96	2.35	49.31	4214	301	46.96	Electric Mrkt Place April	
08/05/2021	236682275/21	DDMAY10	TGP	TOT99001	329.77	65.96	395.73	4214	701	329.77	Electric EH April	
08/05/2021	236682231/21	DDMAY11	TGP	TOT99001	253.55	50.71	304.26	4214	261	253.55	Electric OFS April	
08/05/2021	236682253/21	DDMAY12	TGP	TOT99001	15.79	0.79	16.58	4214	201	15.79	Electric Unit 1 April	
09/05/2021	68254618	67	PHS	PHS	16.20	3.24	19.44	4265	281	16.20	Washroom20High St June21Jun'22	
09/05/2021	68254617	68	PHS	PHS	100.35	20.07	120.42	4265	251	100.35	Washroom TH June'21-June'22	
09/05/2021	68254616	69	PHS	PHS	181.29	36.26	217.55	4265	701	181.29	Washroom RH June'21 - June'22	
07/05/2021	236410575/21	DDMAY13	TGP	TOT99001	325.70	65.14	390.84	4214	251	325.70	Electric TH April	
07/05/2021	70	70	HM LAND REGISTRY	HML99001	6.00	0.00	6.00	4315	151	6.00	Land Registry Search	
07/05/2021	71	71	HM LAND REGISTRY	HML99001	6.00	0.00	6.00	4315	151	6.00	Land Registry Search	
10/05/2021	72	72	HM LAND REGISTRY	HML99001	6.00	0.00	6.00	4315	151	6.00	Land Registry Search	
10/05/2021	73	73	HM LAND REGISTRY	HML99001	3.00	0.00	3.00	4315	151	3.00	Land Registry Search	
10/05/2021	74	74	HM LAND REGISTRY	HML99001	3.00	0.00	3.00	4315	151	3.00	Land Registry Search	
12/04/2021	6818	75	MCM	MCM99001	385.00	77.00	462.00	4250	701	385.00	Alarm Maintenance EH	
04/05/2021	SQ261169-1	76	KOMPAN	KOM99001	38.00	7.60	45.60	4250	351	38.00	Play Equip.Spares Poppyfields	

Purchase Ledger for Month No 2

Order by Invoices Entered

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis			Analysis Description
								A/C	Centre	Amount	
07/05/2021	IN0125196	77	TUDOR	TUD99001	139.15	27.83	166.98	4087	201	139.15	Ear Defenders/Gloves/Strimmer
10/05/2021	78	78	NEOPOST	NEO001	100.00	0.00	100.00	4095	151	100.00	Frangling Top Up
10/05/2021	A7578486435	79	SCREWFIX	SCR99001	8.74	1.75	10.49	4250	351	8.74	LED Ligh Bulb The Glebe
11/05/2021	1000139525	80	DIRECT365	DIR99001	134.09	26.82	160.91	4250	701	134.09	4 x Soap Dispensers EH
12/04/2021	338701928	DDMAY14	LLOYDS	LB	7.85	0.00	7.85	4040	151	7.85	Bank Charges
06/05/2021	8905881	82	WAVE	WAV99001	90.38	0.00	90.38	4216	251	90.38	Water TH Feb-May'21
06/05/2021	83	83	DVLA	DVLA9901	275.00	0.00	275.00	4200	201	275.00	Tax VU65 XDG
10/05/2021	49520795	84	MITSUBISHI MOTORS	MIT99001	364.72	61.97	426.69	4200	201	364.72	Service & Mot VU65 XDG
11/05/2021	0000351199	81	DORMA	DOR99001	1,125.00	225.00	1,350.00	4250	251	1,125.00	Maint.TH sliding Glass Doors
11/05/2021	86	86	NCC	NCC001	9,949.31	0.00	9,949.31	4015	101	6,489.89	Pension Office
11/05/2021	87	87	HMRC	HMRC	9,701.22	0.00	9,701.22	4010	101	3,459.42	Pension Ground
10/05/2021	309057	88	HAZCHEM	HAZ	131.07	26.21	157.28	4251	201	6,759.76	Tax & NI Office
11/05/2021	IN0125765	89	TUDOR	TUD99001	13.95	2.79	16.74	4251	201	2,941.46	Tax & NI Grounds
12/05/2021	WEX4120631	90	WORKTOP EXPRESS	WOR99001	163.75	32.75	196.50	4255	281	131.07	Refuse & Compactor Sacks
										13.95	Service Kit Hand held sprayers
										163.75	Oak Worktop 20 High Street
										-163.75	Oak Worktop 20 High Street
12/05/2021	85	85	BRACKLEY	BTC	31,726.15	0.00	31,726.15	6000	281	163.75	Oak Worktop 20 High Street
										22,059.23	Salary Office
										9,666.92	Salary Grounds

TOTAL INVOICES 64,754.97 2,450.37 67,205.34

64,754.97

VAT ANALYSISCODE F @ 5.00% 240.30 12.02 252.32

VAT ANALYSISCODE S @ 20.00% 12,261.32 2,438.35 14,699.67

VAT ANALYSISCODE Z @ 0.00% 52,253.35 0.00 52,253.35

TOTALS 64,754.97 2,450.37 67,205.34

**Bank Reconciliation Statement as at 30/04/2021
for Cashbook 1 - Current Bank Accounts**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account - 00059916	30/04/2021	20	187,237.99
Treasurers Account - 26055660	30/04/2021	2	3,100.00
Capital Account - 25225068	30/04/2021	16	1,181,639.66
Deposit Account - 00228866	30/04/2021	27	201,141.10
			<u>1,573,118.75</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			1,573,118.75
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			1,573,118.75
		Balance per Cash Book is :-	1,573,118.75
		Difference is :-	0.00

10/05/2021

Brackley Town Council

12:02

Balance Sheet as at 30/04/2021

31st March 2020

31st March 2021

		31st March 2020		31st March 2021	
	Current Assets				
	Debtors	399	604		
	VAT Control A/c	15,873	21,359		
	Prepayments	4,090	0		
	Current Bank Accounts	1,682,603	1,573,119		
		<u>1,702,965</u>		<u>1,595,082</u>	
	Total Assets	1,702,965		1,595,082	
	Current Liabilities				
	Creditors	30,643	16,626		
	Accruals	4,861	0		
	Receipt in Advance	1,514	0		
		<u>37,018</u>		<u>16,626</u>	
	Total Assets Less Current Liabilities	1,665,947		1,578,456	
	Represented By				
	General Reserves	253,672	166,181		
	EMR - Town Hall	106,595	106,595		
	EMR - Capital Projects	94,400	94,400		
	EMR - Open Spaces	31,482	31,482		
	EMR -Skate Park	57,971	57,971		
	EMR - Town Centre	4,050	4,050		
	EMR - Cemetery	4,900	4,900		
	EMR - Radstone BioDiversity	14,323	14,323		
	EMR - CIL	44,189	44,189		
	EMR-Youth	14,000	14,000		
	EMR-Vehicle Costs	10,000	10,000		
	EMR - WNC Toilets	140,000	140,000		
	EMR-Radstone Central Park	848,592	848,592		
	EMR-Public Art	300	300		
	EMR-The Glebe	40,758	40,758		
	EMR-Egerton Hall	715	715		
		<u>1,665,947</u>		<u>1,578,456</u>	

10/05/2021

Brackley Town Council

12:02

Balance Sheet as at 30/04/2021

31st March 2020

31st March 2021

The above statement represents fairly the financial position of the authority as at 30/04/2021 and reflects its Income and Expenditure during the year.

Signed :
Chairman

_____ Date : _____

Signed :
Responsible
Financial

_____ Date : _____