

You are hereby summoned to attend a Meeting of the **Finance and Policy Committee** to be held on Monday 18th December 2017 in in the Old Fire Station Community Room, 37 High Street, Brackley, following the Meeting of the Direct Responsibilities and General Purposes Committee

Dated: 13th December 2017



Town Clerk

MEMBERS OF THE PRESS AND PUBLIC ARE INVITED TO ATTEND

AGENDA

381/17 APOLOGIES FOR ABSENCE

382/17 DECLARATIONS OF INTEREST

Members are asked to declare any disclosable pecuniary interests in item on the agenda, and the nature of that interest, in accordance with the Localism Act 2011 and the Brackley Town Council Code of Conduct.

383/17 PUBLIC PARTICIPATION

This section of the meeting gives members of the public who are present an opportunity to speak. You may speak on any item which appears on the agenda for this evening's meeting.

Please state your name and address before asking your question

384/17 APPROVAL OF MINUTES

Members are asked to receive and approve the minutes of the previous meeting of the Finance and Policy Committee held on Monday 20th November 2017.

385/17 MEMBERS REPORTS

386/17 FINANCE REPORTS

To receive for approval:

- 1) List of Accounts 9 in the sum of £254,241.87
- 2) Appoint a Councillor for December payments audit
- 3) Bank reconciliation for October 2017 £451,754.03

387/17 BUDGET FOR 2018/19

Following the advertised consultation, no responses have been received. Therefore members are asked to **RECOMMEND** to Council:

That the budget for 2018/19 showing total expenditure of £693,163, with an increase in the precept requirement of 4.28% to £644,193.38, be approved

388/17 GRANTS

Some time ago, Councillors identified the need for the grant application process and paperwork to be redesigned. The attached report from the Town Clerk suggests that the process could differ in the way that the Council

considers applications for the 'larger' grants to local charities from the 'smaller' community grants.

It is **RECOMMENDED** that:

The Committee approves the proposal to provide short term 'guaranteed' grants for the larger charities, and revises the application process and paperwork for smaller community grants.

389/17 FOOD BANK TRUSTEES

Brackley Food Bank is seeking new trustees, and Councillors are asked if they wish to be considered as a Town Council nominee for such a position.

390/17 REQUEST FROM DIRECT RESPONSIBILITIES AND GENERAL PURPOSES COMMITTEE TO RELEASE FUNDS FROM RESERVES.

Tudor Way Park

The Open Spaces Working Party, at its meeting on 7th September, agreed to **RECOMMEND** to the Direct Responsibilities and General Purposes committee that the paths in Tudor Way Park be resurfaced at a cost of £38,425.60, having previously sought quotations.

The Working Party has not met since September to be able to approve the minutes but, in order to be prepared for instructing the contractors, the Finance and Policy Committee is asked to release £26,000 from the Open Spaces Reserve (currently standing at £36,237) in order that these works may be completed.

391/17 INTERIM REPORT ON LIBRARY FEASIBILITY STUDY

To consider the Interim Report prepared by the consultant and to narrow down the options for further research.

392/17 MATTERS FOR DISCUSSION OR INFORMATION

FINANCE AND POLICY COMMITTEE

Minutes of the **Finance and Policy Committee** held on Monday 20th November 2017 in the Old Fire Station Community Room, 37 High Street, Brackley.

Present: Chair Cllr Cartmell, Bagot-Webb, Morrell, Ross, Tiller, Waldron and P Wiltshire

Also Present: Cllrs Sharps, Stimpson and E Wiltshire

Officers: Town Clerk (L Carter) and RFO (A Moses)

326/17 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Baker and Butler

327/17 DECLARATIONS OF INTEREST

Payment Reference

17/423, 17/441, 17/495 - D Thompson

328/17 PUBLIC PARTICIPATION

None

329/17 APPROVAL OF MINUTES

On the proposition of Cllr P Wiltshire it was **RESOLVED** to:

Members are asked to receive and approve the minutes of the previous meeting of the Finance and Policy Committee held on Monday 16th October 2017.

330/17 MEMBERS REPORTS

None

331/17 FINANCE REPORTS

On the proposition of Cllr Ross it was **RESOLVED** to:

Receive and approve the List of Accounts 8 in the sum of £163,743.74

332/17 DRAFT BUDGET FOR CONSULTATION 2018/19

Following discussion at the Futures Working Group, a draft budget had been prepared which, if approved, would provide the basis for public consultation prior to the next meeting of this committee.

Cllr Cartmell expressed concerns about the proposed increase and felt that the council should have a working party/brainstorming session to see if there is a better way to look at future requirements. And that we should be aiming at 3 – 5%.

Councillor rejected the proposed draft n budget and agreed to each go through the budget and identify 5 items that were of concern and e-mail them to the Clerk by Thursday. This would then be collated and taken to the Futures Working Party. The Clerk would arrange a Futures Working Party on Monday before the agenda is issued for Full Council.

A new draft would be brought to Full Council on 4th December 2017

333/17 INTERNAL AUDIT REPORT

On the proposition of Cllr Tiller it was **RESOLVED** to:

Nominate a different Councillor each a month to attend the office to independently check the BACS payments. This would become a standard agenda item with Cllr Morrell carrying out the November checks.

334/17 NALC LARGER LOCAL COUNCILS CONFERENCE

NALC Larger Councils Conference: 'Making Local Economic Growth Work' takes place on Wednesday 13 December 2017 in London. Members were asked if they wish to attend. The cost is £185 + VAT per member.

It was **AGREED** that Cllrs Ross, Tiller and P Wiltshire would attend on behalf of BTC.

335/17 MINUTES OF GRANT PANEL

On the proposition of Cllr Ross it was **RESOLVED** to.

Receive the minutes of the meeting of Grants Panel held on 30th October 2017 and to approve the recommendations contained therein.

336/17 MATTERS FOR DISCUSSION OR INFORMATION

None

Meeting Closed 20.46

Date

Signed

**Authorise Payments - November 2017
Month No 8**

Invoice Date	Invoice No	Our Ref Number	Supplier Name	Salary/Tax & NI/Pension	Net Value	VAT	Invoice Total	Analysis Description
25/11/2017	N/A	SAL/NOV/01	Salaries	£ 14,671.27	£	-	£ 14,671.27	Salary
25/11/2017	N/A	SAL/NOV/02	Tax & NI	£ 4,711.66	£	-	£ 4,711.66	Tax & NI
25/11/2017	N/A	SAL/NOV/03	Pension	£ 4,988.88	£	-	£ 4,988.88	Pension
Payments made between meetings								
20/10/2017	N/A	17/423	Rainbow Print Media	£ 219.85	£	-	£ 219.85	Mayors Allowance
20/10/2017	N/A	17/424	S Campbell	£ 170.00	£	-	£ 170.00	Civic Dinner - recharge from Mayors Charity
19/10/2017	N/A	17/425	Alison Moses	£ 230.32	£	-	£ 230.32	Lantern expenses - craft items
19/10/2017	N/A	17/426	Alison Moses	£ 67.61	£	-	£ 67.61	Pumpkin expenses - SNC funded
19/10/2017	N/A	17/427	S Campbell	£ 165.15	£	-	£ 165.15	Civic Dinner - recharge from Mayors Charity
11/04/2017	3530	17/428	Travis Perkins	£ 16.61	£	-	£ 16.61	Consumables
28/10/2017	1688	17/429	Avon Services	£ 270.00	£	54.00	£ 324.00	Boiler service - OFS
04/11/2017	17704	17/430	Fantastic Fireworks	£ 7,500.00	£	1,500.00	£ 9,000.00	Fireworks - recharge from Mercedes
05/11/2017	LCS1	17/431	Long Catering Services Ltd	£ 78.00	£	-	£ 78.00	Fireworks - volunteers refreshment
07/11/2017	1	17/432	Wade Management	£ 120.00	£	-	£ 120.00	Fireworks - door staff x 2
07/11/2017	BTC-002	17/433	Acute Ambulance & Medical Services	£ 600.00	£	-	£ 600.00	Fireworks - first aid provision
06/11/2017	1371	17/434	Soundwave Audio	£ 1,625.25	£	325.05	£ 1,950.30	Fireworks expenses - 50% recharge from Mercedes
10/11/2017	2	17/435	Old Fire Station Café - Restoration	£ 172.40	£	-	£ 172.40	HLF - event expenses
10/11/2017	3	17/436	Old Fire Station Café	£ 149.30	£	-	£ 149.30	HLF - event expenses
21/10/2017	4	17/437	The Old Fire Station Café (Mayors Charity a/c)	£ 2,340.00	£	-	£ 2,340.00	Civic Dinner - recharge from Mayors Charity
01/11/2017	N/A	17/438	Gill Judd (Crockery etc hire)	£ 400.50	£	-	£ 400.50	Civic Dinner - recharge from Mayors Charity
12/10/2017	963	17/439	Quick test	£ 45.00	£	9.00	£ 54.00	PAT equipment
01/11/2017	N/A	17/440	The Rooms	£ 45.00	£	-	£ 45.00	Pumpkin expenses - SNC funded
31/10/2017	0	17/441	D Thompson	£ 100.00	£	-	£ 100.00	Mayors Allowance
01/11/2017	0	17/442	Old Fire Station Café	£ 22.00	£	-	£ 22.00	Pumpkin expenses - SNC funded
Online payments								
01/10/2017	1704	17/443	Melster Continental Foods	£ 2,500.00	£	-	£ 2,500.00	Rent for Unit 2
27/09/2017	25/02/1900	17/444	T L Electrical	£ 450.00	£	90.00	£ 540.00	Unit - external lighting
30/09/2017	120815	17/445	Hydramex Ltd	£ 113.57	£	22.72	£ 136.29	Consumables
12/10/2017	4006890	17/446	SNC	£ 310.00	£	62.00	£ 372.00	Skatepark Feasibility Study - 50% contribution
14/10/2017	N/A	17/447	L Carter	£ 10.00	£	-	£ 10.00	Office keys
17/10/2017	7602	17/448	M-Trac	£ 105.00	£	21.00	£ 126.00	Woodchipper blade sharpening
16/10/2017	N/A	17/449	Stuart Marsden Dandling Master	£ 225.50	£	-	£ 225.50	HLF - Georgian event
13/10/2017	88004	17/450	Boxwood & Brass	£ 1,400.00	£	-	£ 1,400.00	HLF - Georgian event
19/10/2017	350418	17/451	George Browns	£ 5.22	£	1.04	£ 6.26	Headband
18/10/2017	15606056	17/452	Nisbets	£ 22.50	£	4.50	£ 27.00	Carafes - Civic Expenses
18/10/2017	13110	17/453	White Horse Contractors Ltd	£ 4,755.12	£	951.02	£ 5,706.14	St James Lake - drainage works
19/10/2017	6541	17/454	NCALC	£ 42.00	£	-	£ 42.00	CIL training - A Moses
18/10/2017	4677540	17/455	PEAC	£ 299.00	£	59.80	£ 358.80	Photocopier rent
23/08/2017	16278	17/456	MP Printers	£ 60.00	£	12.00	£ 72.00	Civic Dinner - recharge from Mayors Charity
31/08/2017	7721	17/457	Healthmatic	£ 494.17	£	98.83	£ 593.00	OFS - Public toilets cleaning - September
23/10/2017	N/A	17/458	Stephanie Campbell	£ 22.25	£	-	£ 22.25	Civic Dinner - recharge from Mayors Charity
26/10/2017	896517	17/459	Kejice Contractors	£ 760.00	£	152.00	£ 912.00	Flag pole installation
25/10/2017	4006393	17/460	SNC	£ 60.94	£	-	£ 60.94	OP2 rental
31/10/2017	9718	17/461	A H Contracts	£ 475.20	£	95.04	£ 570.24	Dog waste - October
30/10/2017	65374884	17/462	PHS Group	£ 16.20	£	3.24	£ 19.44	Sanitary disposal
05/11/2017	N/A	17/463	IM McCallum	£ 30.00	£	-	£ 30.00	Phone covers - expenses

Authorise Payments - November 2017
Month No 8

54/10/2017	265	17/464	Ian Sorden Heritage Services Ltd	£	3,178.30	£	635.66	£	3,813.96	HLF - Listing Building course				
11/10/2017	2048	17/465	Greatfield Plants	£	1,181.14	£	236.23	£	1,417.37	Winter planting scheme				
01/11/2017	7846	17/466	Healthmatic	£	494.17	£	98.83	£	593.00	OFS - Public toilets cleaning - October				
31/10/2017	6841	17/467	Haverstock	£	6,086.00	£	1,217.20	£	7,303.20	HLF - invoice 6841				
10/10/2017	N/A	17/468	Robert D Bowerman (Oct)	£	62.42	£	-	£	62.42	Parking - October				
10/10/2017	N/A	17/469	Robert D Bowerman (Nov)	£	62.42	£	-	£	62.42	Parking - November				
04/10/2017	2721230	17/470	Fuel Genie	£	262.59	£	52.52	£	315.11	Fuel - October				
31/10/2017	6650146931	17/471	Lyreco	£	146.81	£	29.36	£	176.17	Stationery				
07/11/2017	1367370	17/472	Badgemaster	£	6.39	£	1.28	£	7.67	Councillors Badge				
07/11/2017	N/A	17/473	A Moses	£	39.78	£	-	£	39.78	Flag pole cuffs - A Moses				
07/11/2017	30675	17/474	Sutcliffe Play	£	860.00	£	172.00	£	1,032.00	Cable installation				
06/11/2017	INV0323	17/475	Flagpole Express	£	50.40	£	10.08	£	60.48	Flag pole cuffs				
31/10/2017	Q1378	17/476	Ingham Pinnock	£	2,000.00	£	400.00	£	2,400.00	HLF - Professional services				
03/11/2017	INV101116	17/477	BT	£	675.79	£	135.16	£	729.95	Phone/broadband services				
27/10/2017	BRA001	17/478	Block9 Display	£	52.00	£	-	£	52.00	Civic Dinner - recharge from Mayors Charity				
11/11/2017	21078	17/479	Microstade Business Consultants	£	938.25	£	67.65	£	405.90	Hosting				
01/11/2017	132280	17/480	Borras Construction	£	71,675.86	£	14,385.17	£	86,011.03	HLF - Invoice 21078				
08/11/2017	121781	17/481	TCL Group	£	1,587.50	£	317.50	£	1,905.00	Grass matting and installation - various sites				
31/10/2017	H1516D0309	17/482	Hydratex Ltd	£	56.00	£	11.20	£	67.20	Consumables				
05/11/2017	N/A	17/483	E-on	£	1.78	£	-	£	1.78	Electricity - TH				
04/11/2017	1017973	17/484	Allison Moses	£	36.43	£	-	£	36.43	Fireworks/stationery				
09/11/2017	35141.1	17/485	Brian Sharps	£	54.17	£	10.83	£	65.00	Expenses - vehicles				
10/11/2017	Q01024	17/486	George Browns	£	125.09	£	16.10	£	141.19	Consumables				
09/11/2017	4006632	17/487	BT	£	126.40	£	17.28	£	143.68	Telephone				
08/11/2017	151228	17/488	SNC	£	250.00	£	50.00	£	300.00	Fireworks - commercial bins x 6				
09/11/2017	N/A	17/489	Hazchem Safety	£	60.11	£	12.02	£	72.13	Cleaning products				
10/11/2017	158992432/17	17/490	B Sharp	£	38.81	£	-	£	38.81	Trailer tyre				
07/11/2017	8060177634	17/491	Total Gas & Power	£	411.83	£	-	£	411.83	Electricity				
08/11/2017	1975	17/492	Anglian Water	£	67.31	£	-	£	67.31	Unit - water				
14/11/2017	LCS002	17/493	Soundwave Audio	£	354.00	£	70.80	£	424.80	Remembrance event - sound				
13/11/2017	2590	17/494	Longs Catering Services Ltd	£	128.00	£	-	£	128.00	Remembrance event - refreshments				
14/11/2017	N/A	17/495	Rainbow Print Media	£	250.00	£	-	£	250.00	Remembrance event - leaflets				
31/10/2017	N/A	17/496	Mrs P M Goodfeger	£	110.00	£	-	£	110.00	Cheque for refund of ERR No 769				
Direct Debits														
07/11/2017	158857792/17	DD/NOV/01	Total Gas & Power	£	90.37	£	4.52	£	94.89	Electricity - Town Centre				
07/11/2017	158857770/17	DD/NOV/02	Total Gas & Power	£	454.11	£	22.70	£	476.81	Electricity				
07/11/2017	158857781/17	DD/NOV/03	Total Gas & Power	£	52.10	£	2.61	£	54.71	Electricity - Unit				
12/10/2017	316490	DD/NOV/04	SGW Payroll	£	60.00	£	12.00	£	72.00	Payroll costs - Month 7				
14/11/2017	318972	DD/NOV/05	SGW Payroll	£	60.00	£	12.00	£	72.00	Payroll costs - Month 8				
									£	118,040.99	£	21,413.94	£	163,743.74

**Authorise Payments - December 2017
Month No 9**

30/11/2017	197688	17/539	Linnell Bros	£	86.70	£	17.34	£	104.04	Fencing
01/12/2017	2759939	17/540	Fuelgenie	£	291.04	£	58.21	£	349.25	Fuel - November
13/12/2017	0	17/541	C Waldron	£	45.79	£		£	45.79	War memorial expenses
13/12/2017	0	17/542	M Morrell	£	11.70	£		£	11.70	expenses - travel
09/12/2017	161466740/17	17/543	Total Gas & Power	£	167.22	£	54.42	£	221.64	Gas - OFS
12/12/2017	18	17/544	Forgotten Heritage	£	2,507.00	£	-	£	2,507.00	HFL - photography
12/12/2017	499	17/545	Harlequin	£	890.00	£		£	890.00	Town Talk - Printing
12/12/2017	183	17/546	GreenPark Groundcare	£	34,395.00	£	6,879.00	£	41,274.00	Biodiversity - Pocket park
28/11/2017	CI286992	17/547	SRBE Plant Hire	£	120.00	£	24.00	£	144.00	
28/11/2017	CI286306	17/548	SRBE Plant Hire	£	876.00	£	146.00	£	936.00	Toilets - Fireworks
13/12/2017	15923	17/549	The Wildlife Trust	£	10,000.00	£	2,000.00	£	12,000.00	Green Wheel - SLA

£ 190,793.46 £ 35,792.87 £ 254,241.87

Bank Reconciliation Statement as at: 01/12/2017 for Cash Book 1 Current Bank Accounts

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Deposit Account - 00228866	31/10/2017	98	433,091.20
Current Account - 00059916	31/10/2017	51	18,662.83
			<hr/> 451,754.03
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
19/06/2017 JUN/DD/01 Total Gas & Power		45.52	
19/06/2017 JUN/DD/02 SGW Payroll		69.60	
18/09/2017 359 NHW		20.00	
			<hr/> 135.12
			451,618.91
<u>Receipts not Banked/Cleared (Plus)</u>			
08/03/2017		20.00	
10/11/2017		64.00	
10/11/2017		48.00	
10/11/2017		32.00	
10/11/2017		12.00	
10/11/2017		32.00	
10/11/2017		20.00	
10/11/2017		40.00	
10/11/2017		20.00	
10/11/2017		66.00	
10/11/2017		20.00	
10/11/2017		49.50	
10/11/2017		20.00	
28/11/2017		33.00	
28/11/2017		20.00	
28/11/2017		49.50	
28/11/2017		41.25	
			<hr/> 587.25
			452,206.16
	Balance per Cash Book is :-		452,206.16
	Difference is :-		0.00

BRACKLEY TOWN COUNCIL

**Finance & Policy Committee
Monday 18th December 2017**

PURPOSE OF REPORT: To review the procedure for awarding community grants

RECOMMENDATION:

That the Committee approves the proposal to provide short term 'guaranteed' grants for the larger charities, and revises the application process and paperwork for smaller community grants

MAIN ISSUES AND CONSIDERATIONS:

Brackley Town Council has, historically, given larger grants to Banbury Citizens Advice Bureau and South Northants Volunteer Bureau to assist with the provision of services in Brackley. Both of these organisations are registered charities, with staffing responsibilities, and would benefit from longer term security for their budgeting.

It is suggested that the Council sets aside a proportion of the grant funding for these two organisations, and 'guarantees' the same amount for the following year (the last year of this council). The Council could then decide, going forward, to guarantee the grants for the life of the council.

If this suggestion were acceptable, the process and paperwork for grant applications could be redesigned so as to be more appropriate to the smaller community grants.

FINANCIAL IMPLICATIONS:

None perceived

STAFFING IMPLICATIONS:

None perceived

AUTHOR

Linda Carter
Town Clerk

BRACKLEY TOWN COUNCIL

Monday 4 December 2017

PURPOSE OF REPORT:

To provide an interim update progress of the Brackley Library Feasibility Study as agreed and commissioned on 06 November 2017.

RECOMMENDATION:

- 1) For Council to understand the differing feasibility options currently being considered.
- 2) To discuss which options are most relevant and deemed viable (within existing knowledge) to the Town Council and in the interest of the local community.
- 3) To collectively agree and give guidance as to the most favoured options to focus upon in the main report, scheduled for Council on 08 January 2018.

MAIN ISSUES AND CONSIDERATIONS:

The decision made by Northamptonshire County Council in October 2017 was to go to consultation over the future operations of the libraries across the county.

As a consequence of the above Brackley Town Council agreed to conduct a feasibility study into viable options to preserve the library service in Brackley

Below is a list of potential options being put forward for Councillors consideration. The scope, impact, timescales and cost of each of the options below varies considerably and these will be covered in more detail in the report on 08 January 2017.

For the readers ease the below options have been set out under two general headings of;

- 1) General Management Options
- 2) Property Options

It would be best to consider the way in which to approach the management arrangements in the first instance. This would then influence whether or not to complete a property options review is necessary.

General Management Options

Option 1 - Do nothing

Agenda Item: 9

Option 2 - To attempt recategorize Brackley Library as a 'Large' Library

Provide a representation to Northamptonshire County Council (NCC) and First for Wellbeing (FFW) to recategorize Brackley library as a 'Large' library to safeguard its position and provide continuity.

Option 3 - Brackley Town Council to manage the Library Service

Explore the opportunity to take the local library provision in house and be solely managed by Brackley Town Council

Option 4 - Establish a Community Interest Company (CIC) or Charitable Incorporated Organisation (CIO) to manage the Library Service

Within this option there are a number of further opportunities to consider;

- a) Whether a CIC (Limited Company) or CIO (incorporated charity) is formed to manage the service
- b) Whether BTC would wish to make a financial contribution to either the establishment of the newly formed entity or the ongoing undertaking.
- c) Whether the Town Council wishes to look at the Library as being separate or is there motivation to novate the management of the Town Hall Bookings, Egerton Community Centre and Old Fire Station Function Room into this arrangement.

Option 5 - Investigate the opportunity of working with South Northants Council to maintain the library provision within the district in a new model

By the creation of a new operational model it might be that more the libraries in the district could be saved and/or greater access to the associated services be provided for. With greater levels of autonomy for a larger undertaking this would provide additional levels of security, economies of scale and improve the service to meet the community's needs.

Option 6 - Investigate the option to pay a management fee for NCC/FFW to continue to run the library service

This is a possible option that should Brackley Town Council and /or South Northamptonshire Council be motivated towards; a management fee could be payable to NCC/FFW for the continuation of the library service. This proposal would mean that NCC/FFW are not in any worse or better situation than if the service was novated to the Town Council or other party.

Property Related Options

Option 7 - Investigate whether there is opportunity for leasing/purchasing the space currently being used by East Midland Ambulance Service to expand the service?

This option is largely driven by the needs of the East Midlands Ambulance Service and their need to continue use of the current site. Enquiries can be made to understand and mid to long term aspirations of the site and their services. As the town grows along with closer working relationship between the Fire and Rescue Service and the Ambulance Service, possible shared station might be an option.

Agenda Item: 9

Option 8 - Investigate the potential to relocate the Library at Egerton Hall Community Centre

Whilst this option is viable, the NCC timelines for the transfer of the library service are not coterminous with that of the completion of Egerton Hall build.

Through negotiation it might be possible to arrange a delayed transfer of the service completion if this deemed to be an acceptable route.

Option 9 - Seek potential alternative locations

To look at other options not listed above which would benefit the library service.

Option 10 - Instruct a Property Audit to be undertaken

This audit would be to review the current property portfolio of Brackley Town Council to see if general requirements of the existing library service can be met within current resources.

Option 11 – Any other opportunities that the Brackley Town Council wishes to explore.

Note- In preparation of the feasibility report being presented at Council on 8 January 2018, the final draft report will be submitted to the Town Clerk on 20 December 2017. It is assumed that all the relevant requests for information from NCC/FFW arrive in a timely manner so to provide a full and detailed report. NCC/FFW have stated that due to the number of consultations happening at the same time and the number of stakeholders being included that their resource is stretched, however will work to supply the information at the earliest convenience.

FINANCIAL IMPLICATIONS:

In all options other than Option 1 above, there is an inherent associated cost. Until guidance has been gained and the specific options required to be explored any costs provided are indicative.

STAFFING IMPLICATIONS:

The feasibility study is currently being undertaken by Mike Carter and assisted by Linda Carter, Town Clerk. Other than Councillor time there are no other associated costs for Brackley Town Council at this time.

AUTHOR

Linda Carter, Town Clerk, Brackley Town Council and
Mike Carter