

You are hereby summoned to attend a Meeting of the **Finance and Policy Committee** to be held on Monday **19th October 2015** in the Upper Hall, Town Hall, Brackley, immediately following the Meeting of the Direct Responsibilities and General Purposes Committee

Dated: 14th October 2015



Town Clerk

MEMBERS OF THE PRESS AND PUBLIC ARE INVITED TO ATTEND

AGENDA

302/15 APOLOGIES FOR ABSENCE

303/15 DECLARATIONS OF INTEREST

Members are asked to declare any disclosable pecuniary interests in item on the agenda, **and the nature of that interest**, in accordance with the Localism Act 2011 and the Brackley Town Council Code of Conduct.

304/15 PUBLIC PARTICIPATION

This section of the meeting gives members of the public who are present an opportunity to speak. You may speak on any item which appears on the agenda for this evening's meeting.

Please state your name and address before asking your question

305/15 APPROVAL OF MINUTES

Members are asked to receive and approve the minutes of the previous meeting of the Finance and Policy Committee held on Monday 21st September 2015.

306/15 MEMBERS REPORT

None received to date.

307/15 FINANCE REPORTS

To receive for approval:

- 1) List of Accounts 7 in the sum of £14,556.39
- 2) To approve the procurement of a corporate credit card

308/15 BOOKINGS SOFTWARE

The company that provides our financial software, also supplies a package to handle bookings at multiple venues which can link in to the financial software in order to produce the related invoices. Given the future potential to be dealing with bookings at three different venues, it is suggested that consideration be given to purchasing the software early in order that staff can be trained and gain competence before the timing becomes crucial. A quotation for the software is attached, and this package can be uploaded to our Citrix platform.

309/15 RISK MANAGEMENT SOFTWARE

Our Internal Auditors Auditing Solutions Ltd are due to review our risk management systems in more detail during the coming year and have suggested that a computer based system might be more appropriate. The software that they suggested is Local Council Risk System (£100.41 + VAT) which is a system specifically designed for the local council sector to enable officers to carry out risk management in a simple but co-ordinated way.

RECOMMENDED: That Councillors approve the purchase of Local Council Risk System software at a cost of £100.41 + VAT

310/15 BUSINESS PLAN AND BUDGET

The Business Planning Group has submitted a draft Five Year Business Plan and associated budget for the Committee's consideration before public consultation. Public Consultation would take place over the next 3-4 weeks in order that the Finance Committee can then finalise it's recommendation to Council for the 2016/17 Precept request.

RECOMMENDED: That the draft Budget and Business Plan be approved for public consultation

311/15 MATTERS FOR DISCUSSION OR INFORMATION