

BRACKLEY TOWN COUNCIL

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NOTICE OF A MEETING OF TOWN COUNCIL

You are hereby summoned to a meeting of Brackley Town Council, to be held in the Upper Hall, Town Hall, Brackley on Monday, **5 August 2013** at 7.05pm.

Dated: 31st July 2013



Council Executive Officer

MEMBERS OF THE PRESS AND PUBLIC ARE INVITED TO ATTEND

AGENDA

1. **Apologies for Absence**
2. **Town Mayor's Announcements**
3. **Public Participation**

The meeting is to be open for the public to address the Council on matters relevant to its business.

Please state your name and address before asking your question.

4. **Declarations of Interest**

Members are asked to declare any disclosable pecuniary interests in items on the agenda, **and the nature of that interest**, in accordance with the Local Government Act 2000, the Brackley Town Council Code of Conduct and Section 106 of the Local Government Finance Act 1992.

5. **Minutes**

Council

To consider and, if approved, to sign the Minutes of the Council Meeting held on 1 July 2013 (Minute Nos 86/13 – 96/13)

Planning and General Works Committee

1 July 2013 (Minutes Nos 97/13 – 106/13)

Direct Responsibilities & General Purposes Committee

15 July 2013 (Minutes Nos 107/13 – 112/13)

Finance and Policy Committee

15 July 2013 (Minutes Nos 113/13 – 120/13)

6. **Policies, Objectives & Protocols**

At the meeting of the Finance & Policy Committee held on 15th July 2013 a number of documents were considered and **RECOMMENDED** to Council for adoption:

- i. **Council Objectives**
That the Council Objectives be recommended to Full Council for adoption.

- ii. Member-Officer Protocol
That the Member-Officer Protocol be recommended to Full Council for adoption.
- iii. Staffing Sub Committee
That the establishment of Staffing Sub Committee be approved and the Terms of Reference be adopted
- iv. Policies & Procedures Folder
That the process of issuing to Members, and the regular updating, of a Policies and Procedures Folder be recommended to Full Council for adoption.

Members are requested to approve the recommendations and to adopt the Council Objectives, the Member Officer Protocol the issuing of Policy & Procedures Folders and to approve the establishment of a Staffing sub-Committee.

7. To Co-opt a Member for South Ward

The Council Executive Officer has received two applications for the Councillor vacancy. The applicants will both attend to address Councillors before the vote is taken in open session.

8. County Council representative – if available.

9. District Council Representative – if available.

10. Urgent Business