

To: Cllrs Baker, Barrie, Butler, Cartmell, Kew, Sharps, Stimpson, Thompson, Tiller, Waldron and E Wiltshire

You are hereby summoned to attend a Meeting of the **Direct Responsibilities and General Purposes Committee** to be held on **Monday 21 September 2020**, following Planning & General Works Committee online via Zoom, meeting ID 945 2120 0025 Passcode 083439. Dial in 0131 460 1196.

Residents are very welcome to ask questions or speak to Councillors at the start of the meeting in the usual way. Please email town.clerk@brackleynorthants-tc.gov.uk if you require further assistance.

16 September 2020



Town Clerk

AGENDA

Members of the press and public are invited to attend

- 193/20 Apologies for absence**
Members are asked to receive and approve apologies.
- 194/20 Declaration of interest**
Members are asked to declare any disclosable pecuniary interests in items on the agenda, **and the nature of that interest**, in accordance with the Localism Act 2011, and Brackley Town Council's Code of Conduct.
- 195/20 Public participation**
This section of the meeting gives members of the public who are present an opportunity to speak. You may speak on any item which appears on the agenda for this evening's meeting. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.
- 196/20 Approval of minutes**
Members are asked to receive and approve the minutes of the previous meeting of the Direct Responsibilities and General Purposes Committee held on Monday 17 August 2020.
- 197/20 Update on the Town Wall**
Members are asked to note that planning permission has been applied for, funding has also been requested from SNC. The contractor is ready to start 26 October if the funding and planning is in place.
- 198/20 Agenda request – Parking at Hinton Road – Cllr Thompson**
To consider working with Highways to look at implementation of controls on the liberal use of Hinton Road for overnight campervans.

Members instruction is requested

199/20 Agenda request – Preventative Measures for Open Spaces – Cllr Sharps

Brackley Town Council to look into what preventative measures can be taken to reduce and prevent future incursions of open spaces in Brackley.

Members instruction is requested.

200/20 Matters for information or discussion

201/20 Exclusion of Press and Public

It is proposed that, in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press is excluded from the meeting during the consideration of the item set out below on the grounds that publicity would be prejudicial to the general interest by reason of the confidential nature of the business to be transacted.

202/20 Bridge Report – attached

The survey was carried out and is attached for information. Mr Stopps will provide members with an overview.

Members are asked to agree the following recommendation as highlighted in the survey

To carry out the works as detailed in the survey within 3 months.

To carry our further monitoring and investigations as detailed in the survey.

Minutes of the **Direct Responsibilities and General Purposes Committee** to be held on **Monday 17 August 2020**, following Planning & General Works Committee online via Zoom.

Present: Cllrs Baker, Barrie, Butler, Cartmell, Kew, Sharps, Thompson, Waldron and E Wiltshire

Officers: Town Clerk (A Moses) and Deputy Town Clerk (K Hale)

140/20 Apologies for absence

Apologies received and accepted from Cllr Stimpson.

Absent – Cllr Tiller

141/20 Declaration of interest

None.

142/20 Public participation

None.

143/20 Approval of minutes

On the proposition of Cllr Thompson, it was **RESOLVED** to

receive and approve the minutes of the previous meeting of the Direct Responsibilities and General Purposes Committee held on Monday 20 July 2020.

144/20 Working Party minutes

No Working Parties have been held during this period.

As agreed at Full Council, the Direct Responsibilities Committee agree to cease the following current working parties.

Open Spaces
Cemetery & Allotments
Skate Park

145/20 Ability Community Bus service

A meeting is being set up with SNC, Ability Community Bus and BTC to look at this scheme. The meeting will be by Zoom and is hoped to be held during September. The Clerk will attend along with Cllrs Bagot-Webb, E Wiltshire and Thompson. Cllr Billingham has been working with all groups.

146/20 Agenda request – automatic door openers

Due to the heritage of the building and after discussions with the architect, it is believed that the fitting of automatic door openers may not be possible. We will adjust the hydraulics on the doors to see if they can be relaxed slightly and ensure that clear instruction is given to hirers about using the magnetic door openers at all times the building is in use. These will automatically close if the fire alarm is activated.

147/20 Carpenters Place – play area

On the proposition of Cllr E Wiltshire, it was **RESOLVED** that the area should continue to be managed by the developers as there are issues outstanding with the area.

148/20 Brackley Park Wall update

Tenders have been received and will be opened in line with BTC Financial Regulations.

On the proposition of Cllr Waldron, it was **RESOLVED** to:

Apply for funding from SNC Section 106 to carry out this work.

149/20 Table Tennis equipment update

The table tennis equipment will be installed at Poppy Fields and the Zip Wire park on the 18 August. Press release will go out once installation has happened.

150/20 Matters for information or discussion

Cllr Bagot-Webb – travellers had moved into private property on Boundary Road. Owner paid for an eviction order which was served today.

We have cleared the overgrown Buddleia in the car park at Manor Road and Northants Highways have now filled in the significant pothole.

Meeting closed at 19:46

Signed

Dated

BRACKLEY TOWN COUNCIL AGENDA ITEM REQUEST FORM

PLEASE NOTE THAT AGENDA ITEM REQUEST FORMS MUST BE SUBMITTED TO THE CLERK, WITH ANY NECESSARY BACKGROUND DOCUMENTS, A MINIMUM OF 5 WORKING DAYS BEFORE THE DATE OF THE MEETING.

Cllr name:	D Thompson	Date: 14th Sept 2020
Best contact:	Email * Council email	

Which meeting/committee do you wish your agenda item to be placed on? (please tick one box)

Full Council	Staffing	Direct Responsibilities
Finance and Policy ✓	Planning	

JUSTIFICATION OF WANTING AN AGENDA ITEM ADDED

As requested. The Chair will have been copied in.

AGENDA ITEM – “to consider....”

working with Highways to look at implementation of controls on the liberal use of Hinton Road for overnight campervans

BACKGROUND INFORMATION

This follows a request from a resident who is representing his neighbors on the old Hinton Road who have continued problems with people camping overnight and having to clean up the mess after they have left. This has been an ongoing problem for some time. Also parked motor home and random Horse Box. Rules regarding possible residential occupation of said Motor Home????

BACKGROUND DOCUMENTS

Pic of area of concern.
Initial emails

COSTS – insert details of any known costs associated with the decision that you are asking the Council to make.

TBA

BRACKLEY TOWN COUNCIL AGENDA ITEM REQUEST FORM



UK Campervans have their doors "Kirb Side" perhaps by taking the verge to the hedge would help deter them parking. And/or a couple of signs stating no Overnight parking with a proviso for Fishermen with displayed permits. These could be put on posts against, into or above the hedge . Minimum cost would be well within the Town Clerks Budget.

Copy of initial Email:

Agenda Item Request Form V1 Issued 15/07/2020

BRACKLEY TOWN COUNCIL AGENDA ITEM REQUEST FORM

"Good Morning Don,

Yor office has suggested I contact yourself as my Councillor.

I have 2 issues regarding Hinton Road Brackley (we reside at no.5)

Issue 1 is we are seeing an increase in the number of campervans parking overnight .

There are examples of them using the Lake area and Pocket Park as a toilet.

Could you find out the legal position of them camping on the public highway please?. I have tried to contact County without success

They are parking near to houses and apart from sanitation these things have gas canisters inside them and there would be implications if there were an explosion!

We have had a similar situation in the past with HGV parking and County put up signs prohibiting them. (I remember a chap called Andrew Grant helping)

A sign prohibiting overnight camping would greatly assist!

Second issue is a white horsebox trailer parked in the road. It has no lights on it or registration plates. I know the street warden is aware of it and Angela in your office is trying to report it but she asked me to make you aware of it also,

Thanks in anticipation of your help,

*kind Regards
Keith Green"*

Initial Reply:

"Dear Keith

Thank you for your letter.

As I understand the situation and it has been reported to the police and their take is, so long as the vehicles are road legal there is not a lot we can do.

With regards to signage 'No Lorries' is about as good as it gets. You can't have 'No Overnight Parking' as the fishermen use it and they contribute to the Park.

I am not sure what we can do but I will talk to the Town Clerk and Highways to see if there is anything we can do.

Sorry I cannot be more positive at this time but who knows.

Best wishes

Cllr Don Thompson"

Initial communication with Town Clerk:

Hi Ali

I have replied to Mr Green saying there is not a lot we can do.

What if we can get Helen at Highways to To clean up the parking area next to the hedge you could get another 2 feet of width on the road and designate it for parking and put up no camping a sign?? (She promised in 2011).

But you know thinking about it the edge of the road is some way fro the hedge. See attached

Might be worth resurrecting my Herringbone park idea.

What do you think?

Cheers

Don

BRACKLEY TOWN COUNCIL AGENDA ITEM REQUEST FORM

PLEASE NOTE THAT AGENDA ITEM REQUEST FORMS MUST BE SUBMITTED TO THE CLERK, WITH ANY NECESSARY BACKGROUND DOCUMENTS, A MINIMUM OF 5 WORKING DAYS BEFORE THE DATE OF THE MEETING.

Cllr name:	Sue Sharps	Date 13 th September 2020
Best contact:	Cllr.suesharps@brackleynorthants-tc.gov.uk * phone*07966416025	*delete as required

Which meeting/committee do you wish your agenda item to be placed on? (please tick one box)

Full Council	Staffing	Direct Responsibilities x
Finance and Policy	Planning	

JUSTIFICATION OF WANTING AN AGENDA ITEM ADDED – Is the Chairman of the Council/Committee aware of this item? Yes

Recommendation – for Brackley Town Council to look into what preventative measures can be taken to reduce and prevent future incursions of open spaces in Brackley.

AGENDA ITEM – insert wording to appear on the agenda. Remember to make it clear what you are asking Councillors to decide.

“to consider....” “to note....” “to review....” “to agree....”

For Brackley Town Council

1st to agree...The review of any land owned or managed by BTC which could be used for further unauthorized encampments, once establishing an area of need implement security measures.

2nd To agree that when areas of land not owned or managed by BTC are considered at risk a dialogue with the property owner /management company or Council is entered into for the safeguarding for the Town.

BACKGROUND INFORMATION – insert as much information as possible so that Councillors have the detail that they need in order to make an informed decision.

Brackley Town Councils success in dealing with each unauthorized encampment has been due to quick reactions and a good working relationship with our Local Police Force.

We have an Operations Manager and ground staff able to locate and review pockets of open spaces whilst carrying out BTC ground maintenance.

This is a opportunity for BTC to be proactive, which I believe will be beneficial moving forward.

BRACKLEY TOWN COUNCIL AGENDA ITEM REQUEST FORM

Definitions:

Unauthorised Encampment

Trespassing by Gypsies and/or Travellers on land which they do not own (e.g. Local Authority Land, or private land, (including Town and Parish Council Land)).

BACKGROUND DOCUMENTS – List names of any documents or supporting information to be attached. All documents must be submitted 5 working days before the meeting.

Costs – Security measures do not come without cost and each area would have to be reviewed.

The use of knee rail barriers and folding bollards would have to be chosen to fit the landscape.

COSTS – insert details of any known costs associated with the decision that you are asking the Council to make.

1 hour office time

Cost will be identified by Mark Stopps Operations Manager