

You are hereby summoned to attend a Meeting of the **Finance and Policy Committee** to be held on Monday 17th July 2017 in in the Old Fire Station Community Room, 37 High Street, Brackley, following the Meeting of the Direct Responsibilities and General Purposes Committee

Dated: 17th July 2017



Town Clerk

MEMBERS OF THE PRESS AND PUBLIC ARE INVITED TO ATTEND

AGENDA

165/17 APOLOGIES FOR ABSENCE

166/17 DECLARATIONS OF INTEREST

Members are asked to declare any disclosable pecuniary interests in item on the agenda, **and the nature of that interest**, in accordance with the Localism Act 2011 and the Brackley Town Council Code of Conduct.

167/17 PUBLIC PARTICIPATION

This section of the meeting gives members of the public who are present an opportunity to speak. You may speak on any item which appears on the agenda for this evening's meeting.

Please state your name and address before asking your question

168/17 APPROVAL OF MINUTES

Members are asked to receive and approve the minutes of the previous meeting of the Finance and Policy Committee held on Monday 19th June 2017.

169/17 MEMBERS REPORTS

Councillor Cartmell has submitted a Members Report t relating to the development of Town App

170/17 PRESENTATION RELATING TO TOWN APP

Mr Mark Sinclair will provide further information regarding the previous item.

171/17 FINANCE REPORTS

To receive for approval:

- 1) List of Accounts 4in the sum of £290,877.02
- 2) Bank reconciliation for 31st May 2017

172/17 INTRUDER ALARMS FOR UNITS 1 & 2 THE SIDINGS

Having obtained three quotations for the intruder alarms, both with and without 'Redcare', it would seem that a pre-requisiite for all suppliers is both a BT line

(as a back up) and appropriate electrical sockets. The three companies who submitted quotations, Chubb, Bee Tee Alarms and Cotswold Security, all quoted for dual path signalling and offered 'Redcare as an additional option.

While both Chubb and Bee Tee Alarms were similarly priced, the annual maintenance charge for Bee Tee was considerably (84%) less.

On that basis, it is **RECOMMENDED** that the Council accepts the quotation from BeeTee Alarms Ltd in the sum of £1460.00 for the provision of Intruder alarms at Units 1 &2

173/17 POLICE & CRIME COMMISSIONER'S CONSULTATION ON FIRE SERVICE GOVERNANCE

The Police & Crime Commissioner is consulting on plans to change the governance arrangements for the Northamptonshire Fire and Rescue Service. The survey can be found at www.northantsfireproposals.co.uk and will close on Tuesday 1st August.

174/17 MATTERS FOR DISCUSSION OR INFORMATION

Minutes of the **Finance and Policy Committee** held on Monday **19th June 2017** in in the Old Fire Station Community Room, 37 High Street, Brackley, following the Meeting of the Direct Responsibilities and General Purposes Committee

Present: Chair Cllr Cartmell, Cllrs Bagot-Webb, Baker, Morrell, Ross, Tiller, Thompson (Ex-Officio), P Wiltshire

Also Present: Cllrs Barrie, Sharps, E Wiltshire,

Officers: Town Clerk, RFO

114/17 APOLOGIES FOR ABSENCE

Apologies were received and accepted for Cllrs Broomfield, Butler and Waldron

115/17 DECLARATIONS OF INTEREST

Thompson – Grants Working Party – Sea Cadets

P Wiltshire Payment Number 165 – travel

Morrel – Payment Number 169 – Bingo

Thompson – Payment Number 134 – Folk Club

116/17 PUBLIC PARTICIPATION

None

117/17 APPROVAL OF MINUTES

On the proposition of Cllr Bagot-Webb it was **RESOLVED** to:-

Receive and approve the minutes of the previous meeting of the Finance and Policy Committee held on Monday 22nd May 2017.

118/17 MEMBERS REPORTS

None

119/17 FINANCE REPORTS

On the proposition of Cllr Ross it was **RESOLVED** to:-

Receive for approval of the List of Accounts 3 in the sum of £57,763.95

Councillors noted the reports as stated below.

Bank reconciliation for Year End – as signed by the internal auditor

Budget out turn for year end – the Clerk gave a brief overview of the out turn from 2016/17 and answered questions from Councillors.

120/17 INSURANCE QUOTATION AND CONTRACT

WPS is offering the Council the option to extend the Policy Agreement with Aviva to five years from 2017 with a free valuation when the Town Hall restoration is completed. The current premium is £8,975.47, and the Aviva free valuation is limited to customers entering into new agreements this year, but WPS have negotiated the free valuation for next year on our behalf.

On the proposition of Cllr Morrell it was **RESOLVED** to enter into a five year agreement with Aviva through WPS

121/17 GRANTS WORKING PARTY

On the proposition of Cllr P Wiltshire it was **RESOLVED** to:-

Approve the grants contained therein for:

Brackley Sea Cadets - £1600 for boating equipment

Saints Community Project - £500 for Visual equipment

Brackley History Society - £1000 towards the production of Book 3

Friends of Jenny's Pond - £250 plus BTC staff help with strimming and mulch.
Grant to be provided once the Friends of Constitution is in place

122/17 CONTRACT FOR CLEANING PUBLIC TOILETS AT OLD FIRE STATION

On the proposition of Cllr Baker it was **RESOLVED** to:-

Continue the contract with Healthmatic at the current rate (£5930p.a.) for a further three years for the cleaning of the public toilets at the Old Fire Station.

123/17 MATTERS FOR DISCUSSION OR INFORMATION

None

Meeting Closed 21.25

Chairman

**Authorise Payments - June 2017
Month 3**

Invoice Date	Invoice No	Our Ref Number	Supplier Name	Salary/Tax & NI/Pension	VAT	Invoice Total	Analysis Description
23/05/2017		SAL/JUN/01	Salaries	£	-	£ 13,609.46	Salary
23/05/2017		SAL/JUN/02	Tax & NI	£	-	£ 4,825.58	Tax & NI
23/05/2017		SAL/JUN/03	Pension	£	-	£ 5,973.01	Pension
Payments Made between meetings							
11/05/2017	0	17/126	Internal Transfer	£ 100.00	£	£ 100.00	From Mayors Allowance to BTC Account
26/05/2017	0	17/127	Brackley Youth Theatre	£ 750.00	£	£ 750.00	Grant Payment
26/05/2017	0	17/128	Friends of Brackley Library	£ 400.00	£	£ 400.00	Grant Payment
26/05/2017	0	17/129	BEA	£ 600.00	£	£ 600.00	Grant Payment
26/05/2017	0	17/130	Brackley Players	£ 1,000.00	£	£ 1,000.00	Grant Payment
26/05/2017	0	17/131	Brackley Soapbox Derby	£ 350.00	£	£ 350.00	Grant Payment
26/05/2017	0	17/132	SNVB	£ 1,000.00	£	£ 1,000.00	Grant Payment
26/05/2017	0	17/133	Brackley Jubilee Choir	£ 500.00	£	£ 500.00	Grant Payment
26/05/2017	0	17/134	Brackley Folk Club	£ 750.00	£	£ 750.00	Grant Payment
26/05/2017	0	17/135	Brackley Carnival	£ 1,000.00	£	£ 1,000.00	Grant Payment
25/05/2017	0	17/136	S Campbell	£ 31.34	£	£ 31.34	Expenses
25/05/2017	0	17/137	Winchester House	£ 39.50	£	£ 39.50	Civic Dinner Expenses
25/05/2017	0	17/138	SMS X Travel Ltd	£ 450.00	£	£ 450.00	HLF - Mini Buss
06/06/2017	0	17/139	South Northants Council	£ 97.50	£	£ 97.50	Planning Application Fees - Flag Poles
31/05/2017	0	17/140	Tracey Russell	£ 300.00	£	£ 300.00	HLF - Baa Baa Brackley
01/06/2017	0	17/141	Peter Horsier	£ 20.70	£	£ 20.70	Expenses - travel
Online payments							
17/05/2017	1705001	17/142	Professional Tree Care Specialists	£ 685.00	£ 137.00	£ 822.00	Tree works - Pavilions Way, Oak Road, Clarkes Way
18/05/2017	6359	17/143	NCALC	£ 78.00	£	£ 78.00	Training - Clr Tiller, S Munday-Webb
22/05/2017	4063	17/144	Harlequin Press	£ 890.00	£	£ 890.00	Town Talk - Printing
15/05/2017	9422	17/145	Northamptonshire Heritage Forum	£ 35.00	£	£ 35.00	HLF - membership
31/05/2017	6760	17/146	A H Contracts	£ 594.00	£ 118.80	£ 712.80	Dog Waste Collection
15/05/2017	125801	17/147	Haverstock	£ 8,172.00	£ 1,634.40	£ 9,806.40	HLF - Professional Fees
23/05/2017	A5012	17/148	RVS Group	£ 244.00	£ 48.80	£ 292.80	Photocopier Rental
23/05/2017	2305001	17/149	Auditing Solutions Ltd	£ 420.00	£ 84.00	£ 504.00	End of Year Internal Audit
26/05/2017	POL-2017-34ug009	17/150	AGU Treecraft Ltd	£ 325.00	£ 65.00	£ 390.00	Tree Works - Churchill Way/Barrell Line
31/05/2017	249	17/151	ParishOnline	£ 196.00	£ 39.20	£ 235.20	Mapping Annual Fee
30/05/2017	136702	17/152	Ian Soden Heritage Services	£ 1,165.00	£ 233.00	£ 1,398.00	HLF - recording of sub-floor
30/05/2017	136701	17/153	Hazchem Safety	£ 56.79	£ 11.36	£ 68.15	Cleaning products
31/05/2017	7523	17/154	Hazchem Safety	£ 209.77	£ 41.95	£ 251.72	Sharps kits
31/05/2017	418236	17/155	Healthmatic	£ 494.17	£ 98.83	£ 593.00	OFS - Public Toilet cleaning
01/06/2017	137048	17/156	Paul Wiltshire	£ 29.00	£	£ 29.00	Expenses - travel
05/06/2017	506001	17/157	Brackley DIY Supplies	£ 5.67	£	£ 5.67	Keys
11/05/2017	20437	17/158	Hazchem Safety	£ 22.39	£ 4.48	£ 26.87	Cleaning products
05/06/2017	506002	17/159	AGU Treecraft Ltd	£ 365.00	£ 73.00	£ 438.00	Tree Works - Nether Close
11/06/2017	9857	17/160	Royal Industrial Doors	£ 395.00	£ 79.00	£ 474.00	OFS - Repair to doors
01/05/2017	2532508	17/161	AGU Treecraft Ltd	£ 2,300.00	£ 460.00	£ 2,760.00	Tree Works - Tudor Close
04/06/2017	H14833B0FF	17/162	Microshade Business Consultants	£ 252.80	£ 50.56	£ 303.36	Hosting fees
06/06/2017	231242	17/163	Fuel Genie	£ 141.80	£ 28.34	£ 170.14	May - Fuel
06/06/2017	173725	17/164	E-on	£ 23.24	£ 1.16	£ 24.40	Unit 2 - Electricity
		17/165	Bee Tee Alarms	£ 78.25	£ 15.65	£ 93.90	OFS - Alarm call out
		17/166	Hazchem Safety	£ 438.64	£ 87.73	£ 526.37	St James lake - No Cycling signs

**Authorise Payments - June 2017
Month 3**

05/06/2017	13614260	17/167	Town Talk Delivery Group	£	450.00	£	450.00	Town Talk - Delivery
15/03/2017	1979	17/168	Greatfield Plants	£	1,526.40	£	1,831.68	Summer bedding plants
26/05/2017	0	17/169	D Thompson	£	50.00	£	50.00	Expenses - Bingo
31/05/2017	288	17/170	Ingham Pinnock Associates	£	2,000.00	£	2,400.00	TH - Professional fees
31/05/2017	6630141192	17/171	Lyreco	£	159.40	£	31.88	Stationery
Direct Debits								
02/06/2017	149938156/17	JUN/DD/01	Total Gas & Power	£	43.35	£	2.17	OFS - Gas
13/06/2017	306795	JUN/DD/02	SGW Payroll	£	58.00	£	11.60	Payroll costs
				£	21,903.67	£	4,063.19	57,763.95

Members Report - Brackley Town App

In approx. 2011 BTC were approached at getting an App produced for the Town with local information and a round the "Town Tour", by Mark Sinclair (ex Cllr.) who had his own IT company in Town. But it was never followed it up, or actually discussed it at a Council Meeting.

With the massive increase in the use of "Apps" on mobile phones and tablets, together with the increase in new people populating the Town, it would be a good opportunity to help promote the Town and its businesses to everyone concerned. Also for BTC once we have finished the Town Hall & the new Community Hall at Radstone Fields, together with the Old Fire Station.

It would also help to clearly demonstrate to local businesses that BTC want to promote the Town.

1. How might the App Work

1.1 An iOS and Android App can display stop off points and promote local businesses and information around the town, or on preferred tour routes as a series of pins.

1.2 Each point may contain images, information, audio and video. When each point is reached, you would be able to listen to and read stories that bring the past to life and view old images and videos.

1.3 When people begin the walk, as places of interest are reached, the places individual content would trigger automatically.

1.4 Alternatively you can access any pin manually at any time or select a place from the 'place list' page which makes the App more flexible i.e. you don't have to do the whole walk, you can pick any point up at any time.

1.5 The Apps should not require mobile reception / wifi once downloaded and you can access the App before, during or after your visit.

2.0 Proposed route for the town trail / local walks

2.1 Following agreement to proceed, an initial working group could be formed, who could come up with an agreed tour route around the Town, together with other useful information at stop off points on the App. Some of the areas for consideration (in no particular order):

Market Place, Town Hall, Crowne Hotel, War Memorial, St. John's Chapel & MCS School, Bell Tower (Feed My Lambs School), Methodist Church, Sundial on House near Traffic Lights, Master's Lodge, Brackley Lodge, Winchester House School, Old Fire Station, Brackley Park, College House, Arms house's, Old thatched House down Church Rd (Andy & Lyn Leather), ??? Well - Church Rd./Pebble Lane, St Peters Church, Houses in Old Town & old Fire Ins. plaque, Top Station (ATS), Railway Goods Shed (Chubb Fire), old Brackley Saw Mills, The Mill (Mill Lane), site of old railway viaduct, old Roman Settlement, Bottom Station, Barrel Line, Brackley Castle, Mercedes F1, St James Church Yard, St. James Lake & old railway line, Draymans Walk & sites of 2 old Breweries, Site of Bronley's soap, old Church & Grave yard on Banbury Rd. Site of old Workhouse (West Hill) + + + + +

The U3A had a talk about "fossils" which were embedded into the walls of various buildings around the Town and described Brackley as a "fossil hunts goldmine". (So, that could be another tour, on its own.) I'm sure that U3A would also be interested in helping out.

2.2 You could have "now and then", where you could super impose an old photo to see what the roads / buildings / landscape was like in former times and compare it to the current landscape by fading old images into your camera view.

3.0 Children's App and additional add-ons.

3.1 It could be explored that options are also available for a children's version of the app to encourage participation and strengthen understanding of the history of Brackley.

3.2 The App could be tailored with an additional feature or "plug in" which caters for younger people.

3.3 Also an "additional add on" could be included, called a "Trails" plug in. Trails appear as a list and when you select one, a page opens with information about the walk i.e. distance, time, summary etc. It would allow you to display a route of the trails on the App and provide walking directions and other walk information to help guide people around the trail.

3.4 All of this work does not need to be done in one go, the basic App can be produced and it could be added to over a period of time. Then updated as and when necessary with new maps and information etc.

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After first floating this idea past the Town Clerk, Mayor & Deputy Mayor and in order to help progress this matter and bring us up to date with Town Apps; contact was re-established with Mark Sinclair - PNB Mobile to see if he was still interested in talking to the Council about "Town Apps". To that end, Mark has produced a "discussion document" and presentation which he would like to share with Councillors. At this stage there are no costs or commitments involved, but Mark will cover this point in his presentation.

We are aware of other companies who produce Town Apps, however as we have one on our doorstep and someone who is familiar with the Town Council, it is at least a good place to start.

Given a favourable outcome of the presentation, I would propose that the Finance Committee set up a "Town App Working Group" to fully explore this matter further, hopefully to a full proposal back to the Committee / Full Council, to have produced and support a "Brackley Town App".

Trusting for your support on this matter.

Cllr Chris Cartmell

Cllr Mark Morrell

July 2017



**Authorise Payments - July 2017  
Month No 4**

| Invoice Date | Invoice No    | Our Ref Number | Supplier Name                | Salary/Tax & NI/Pension      | Net Value | VAT        | Invoice Total | Analysis Description                     |
|--------------|---------------|----------------|------------------------------|------------------------------|-----------|------------|---------------|------------------------------------------|
|              |               |                |                              | <b>Salaries</b>              |           |            |               |                                          |
|              |               |                |                              | £ 21,348.99                  | £         | -          | £ 21,348.99   | Salary                                   |
|              |               |                |                              | £ 4,840.45                   | £         | -          | £ 4,840.45    | Tax & NI                                 |
|              |               |                |                              | £ 5,273.12                   | £         | -          | £ 5,273.12    | Pension                                  |
|              |               |                |                              | <b>Paid between meetings</b> |           |            |               |                                          |
| 21/06/2017   | 4004958       |                | SNC - premises license       | £ 70.00                      | £         |            | £ 70.00       | Town Hall - Licence                      |
| 16/06/2017   |               |                | Anglian Water                | £ 91.86                      | £         |            | £ 91.86       | Cemetery - Water                         |
| 21/06/2017   | 2405001       |                | AGU Treecraft                | £ 875.00                     | £         | £ 175.00   | £ 1,050.00    | Tudor Park tree works                    |
| 21/06/2017   | 1701          |                | Safety First                 | £ 1,128.00                   | £         | £ 225.60   | £ 1,353.60    | Specification Development - Egerton Hall |
| 27/06/2017   |               |                | Neopost                      | £ 100.00                     | £         |            | £ 100.00      | Postage                                  |
| 27/06/2017   |               |                | Johnston Press               | £ 60.00                      | £         | £ 12.00    | £ 72.00       | Brackley Advertising                     |
| 29/06/2017   |               |                | Brackley Sea Cadets          | £ 1,600.00                   | £         |            | £ 1,600.00    | Grant funding                            |
| 29/06/2017   |               |                | M Banner                     | £ 13.90                      | £         |            | £ 13.90       | Expenses                                 |
| 06/07/2017   |               |                | Richard Horth                | £ 3,000.00                   | £         |            | £ 3,000.00    | 9 Market Place - Rent                    |
| 05/07/2017   | 303781122/3/1 |                | SNC                          | £ 1,752.00                   | £         |            | £ 1,752.00    | 9 Market Place - Rates                   |
| 05/07/2017   | 26783867      |                | WPS                          | £ 786.27                     | £         |            | £ 786.27      | Fleet Rate Insurance                     |
| 05/07/2017   | 26814183      |                | WPS                          | £ 8,975.47                   | £         |            | £ 8,975.47    | Commercial Combine Insurance             |
|              |               |                |                              | <b>Online payments</b>       |           |            |               |                                          |
| 31/05/2017   | inv0288       |                | Ingham Pinnock               | £ 2,000.00                   | £         | £ 400.00   | £ 2,400.00    | Professional Services - Town Hall        |
| 09/06/2017   | 4291013       |                | Johnston Publishing          | £ 797.00                     | £         | £ 159.40   | £ 956.40      | Job Advertising                          |
| 14/06/2017   | 170619        |                | NIC Window Cleaning          | £ 80.00                      | £         |            | £ 80.00       | Window Cleaning - OFS & 9 Market Place   |
| 19/06/2017   | 2017043731    |                | Neopost                      | £ 58.00                      | £         | £ 11.60    | £ 69.60       | Franchising Machine rental               |
| 19/06/2017   | 30489         |                | ALC - Anglia Lime Co         | £ 1,259.00                   | £         | £ 251.80   | £ 1,510.80    | Lime Mortor Course - HLF                 |
| 20/06/2017   | 138615        |                | Hazchem Safety               | £ 83.00                      | £         | £ 16.60    | £ 99.60       | Refuse Sacks                             |
| 23/06/2017   | 56787         |                | Franchising Supplies         | £ 85.50                      | £         | £ 17.10    | £ 102.60      | Ink for franching machine                |
| 23/06/2017   | 126351        |                | RVS group                    | £ 51.12                      | £         | £ 10.22    | £ 61.34       | Photocopier Rental                       |
| 30/06/2017   | 9482          |                | AH Contracts                 | £ 475.20                     | £         | £ 95.04    | £ 570.24      | Dog Waste Collection                     |
| 22/06/2017   | 29477         |                | RoSPA                        | £ 532.00                     | £         | £ 106.40   | £ 638.40      | Annual Play Area Inspections             |
| 23/06/2017   | 5206932       |                | PRS                          | £ 236.22                     | £         | £ 47.24    | £ 283.46      | PRS Licence - OFS                        |
| 27/06/2017   | 36            |                | Robin Dunn                   | £ 240.00                     | £         |            | £ 240.00      | Polesaw Assessments                      |
| 26/06/2017   | 59462         |                | Southam Agricultural Service | £ 15,781.00                  | £         | £ 3,156.20 | £ 18,937.20   | Kawasaki Mule                            |
| 16/06/2017   | 75759         |                | E-on                         | £ 83.37                      | £         | £ 16.67    | £ 100.04      | Lighting Maintenance                     |
| 27/06/2017   | 2706003       |                | AGU Treecraft                | £ 835.00                     | £         | £ 167.00   | £ 1,002.00    | Churchill Way/Barrell Lines tree works   |
| 27/06/2017   | 27164841      |                | WPS                          | £ 316.58                     | £         | £ 37.99    | £ 354.57      | Fleet Rate Commercial Insurance          |
| 27/06/2017   |               |                | Sally Munday-Webb            | £ 48.00                      | £         |            | £ 48.00       | Travel expenses                          |
| 29/06/2017   | 1160          |                | 2 Commune                    | £ 25.00                      | £         | £ 5.00     | £ 30.00       | Email accounts set up                    |
| 28/06/2017   | 6774          |                | Haverstock                   | £ 6,721.00                   | £         | £ 1,344.20 | £ 8,065.20    | Town Hall - HLF                          |
| 29/06/2017   | 6426          |                | NCALC                        | £ 36.00                      | £         |            | £ 36.00       | Finance for Councillors - Training       |
| 26/06/2017   | Q00710        |                | BT                           | £ 110.50                     | £         | £ 22.10    | £ 132.60      | Broadband - 9 Market Place               |
| 21/06/2017   | 155240        |                | Boughton                     | £ 924.60                     | £         | £ 184.92   | £ 1,109.52    | Topsoil - Cemetery                       |
| 20/06/2017   | 8055328417    |                | Anglian Water                | £ 16.63                      | £         |            | £ 16.63       | Unit 1 - Water                           |
| 01/06/2017   | 2569619       |                | Fuel Genle                   | £ 205.75                     | £         | £ 41.16    | £ 246.91      | Fuel - June                              |
| 01/06/2017   | 7473          |                | M-Trac                       | £ 953.12                     | £         | £ 190.62   | £ 1,143.74    | Tractor repairs                          |
| 04/07/2017   | 29894         |                | RoSPA                        | £ 66.50                      | £         | £ 13.30    | £ 79.80       | Annual Water area inspection             |
| 30/06/2017   | 26443         |                | Brimick Locksmiths           | £ 314.55                     | £         | £ 62.91    | £ 377.46      | New locks - Unit                         |
| 17/02/1900   | 48            |                | The Old Firestation Café     | £ 161.30                     | £         |            | £ 161.30      | Lime Mortor Course - HLF                 |
| 30/06/2017   | 6630142365    |                | Lyreco                       | £ 111.36                     | £         |            | £ 111.36      | Stationery                               |

**Authorise Payments - July 2017  
Month No 4**

|                      |              |                                 |   |            |   |           |   |            |                                   |
|----------------------|--------------|---------------------------------|---|------------|---|-----------|---|------------|-----------------------------------|
| 05/07/2017           | 7600         | Healthmatic                     | £ | 494.17     | £ | 98.83     | £ | 593.00     | OF5 - Public toilet cleaning      |
| 07/07/2017           | 20841        | Borras                          | £ | 27,510.25  | £ | 5,502.05  | £ | 33,012.30  | HLF - Valuation 5                 |
| 30/06/2017           | 294          | Ingham Pinnock                  | £ | 2,000.00   | £ | 400.00    | £ | 2,400.00   | Professional Services - Town Hall |
| 12/07/2017           | 305665       | George Browns                   | £ | 114.66     | £ | 13.54     | £ | 128.20     | PPE                               |
| 01/07/2017           | H149882488   | E-on                            | £ | 184.21     | £ | 9.21      | £ | 193.42     | Electricity - Town Centre         |
| 12/07/2017           | 20851        | Borras                          | £ | 135,522.45 | £ | 27,304.49 | £ | 163,826.94 | HLF - Valuation 6                 |
| 11/07/2017           | 6456         | NCALC                           | £ | 108.00     | £ |           | £ | 108.00     | Chairmanship Training             |
| 11/07/2017           | 9933         | Microshade Business Consultants | £ | 252.80     | £ | 50.56     | £ | 303.36     | Hosting                           |
| <b>Direct Debits</b> |              |                                 |   |            |   |           |   |            |                                   |
| 06/07/2017           | 152033568/17 | Total Gas & Power               | £ | 80.00      | £ | 16.00     | £ | 96.00      |                                   |
| 11/07/2017           | 308979       | SGW Payroll                     | £ | 172,363.59 | £ | 39,752.15 | £ | 290,877.02 |                                   |

**Bank Reconciliation Statement as at: 28/06/2017 for Cash Book 1 Current Bank Accounts**

| <u>Bank Statement Account Name (s)</u>           | <u>Statement Date</u>              | <u>Page No</u>       | <u>Balances</u>   |
|--------------------------------------------------|------------------------------------|----------------------|-------------------|
| Current Account - 00059916                       | 31/05/2017                         | 78                   | 4,006.82          |
| Deposit Account - 00228866                       | 31/05/2017                         | 93                   | 262,672.30        |
|                                                  |                                    |                      | <hr/> 266,679.12  |
| <b><u>Unpresented Cheques (Minus)</u></b>        |                                    | <b><u>Amount</u></b> |                   |
| 22/05/2017 083                                   | SRBE Ltd                           | 144.00               |                   |
| 26/05/2017 139                                   | Southnorthants Council             | 97.50                |                   |
| 26/05/2017 141                                   | P Horsler                          | 20.70                |                   |
| 31/03/2017 17/007                                | Neopost                            | 100.00               |                   |
|                                                  |                                    |                      | <hr/> 362.20      |
|                                                  |                                    |                      | 266,316.92        |
| <b><u>Receipts not Banked/Cleared (Plus)</u></b> |                                    |                      |                   |
| 08/03/2017                                       |                                    | 20.00                |                   |
| 05/05/2017                                       |                                    | 20.00                |                   |
| 05/05/2017                                       |                                    | 60.00                |                   |
| 31/05/2017                                       |                                    | 82.50                |                   |
| 31/05/2017                                       |                                    | 215.00               |                   |
|                                                  |                                    |                      | <hr/> 397.50      |
|                                                  |                                    |                      | 266,714.42        |
|                                                  | <b>Balance per Cash Book is :-</b> |                      | <b>266,714.42</b> |
|                                                  | <b>Difference is :-</b>            |                      | <b>0.00</b>       |