

BRACKLEY TOWN COUNCIL

20 High Street, Brackley, Northants NN13 7DS

Telephone: (01280) 702441

www.brackleynorthants-tc.gov.uk

town.clerk@brackleynorthants-tc.gov.uk

To: Cllrs Baker, Barrie, Butler, Cartmell, Judd, Kew, Langford, Sharps, Thompson, Tiller, E Wiltshire, Young.

You are hereby summoned to attend a Meeting of the **Direct Responsibilities and General Purposes Committee** to be held on **Monday 21 June 2021**, following Planning & General Works Committee online at Egerton Hall.

Residents are very welcome to ask questions or speak to Councillors at the start of the meeting. Please email deputy@brackleynorthants-tc.gov.uk if you require further assistance.

16 June 2021



Town Clerk

AGENDA

Members of the press and public are invited to attend

85/21 Apologies for absence

Members are asked to receive and approve apologies.

86/21 Declaration of interest

Members are asked to declare any disclosable pecuniary interests in items on the agenda, **and the nature of that interest**, in accordance with the Localism Act 2011, and Brackley Town Council's Code of Conduct.

87/21 Public participation

This section of the meeting gives members of the public who are present an opportunity to speak. You may speak on any item which appears on the agenda for this evening's meeting. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.

88/21 Approval of minutes

Members are asked to receive and approve the minutes of the previous meeting of the Direct Responsibilities and General Purposes Committee held on Monday 17 May 2021.

89/21 Town entrance signs

Five members are requested for a Task and Finish group to investigate the town entrance signs around Brackley. The purpose of the group is to make a recommendation back to Full Council.

90/21 Plant a Tree for the Jubilee - attached

To mark and celebrate Her Majesty The Queen's Platinum Jubilee next year every Town and Parish Council in Northamptonshire is invited, through The Queen's Green Canopy initiative, to "Plant a Tree for the Jubilee" as part of a nationwide celebration.

Would Brackley Town Council like to take part in this scheme – members views are requested.

91/21 Openspace Update – Verbal

The Operations Manager will give an update on works carried out and planned.

92/21 Matters for information or discussion

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Minutes of the **Direct Responsibilities and General Purposes Committee** held on **Monday 17 May 2021**, following Planning & General Works Committee online at Egerton Hall.

Present: Cllrs Bagot-Webb, Baker, Barrie, Butler, Cartmell, Judd, Kew, Nash, Sharps, Thompson, Tiller, Weaver, E Wiltshire, P Wiltshire and Young.

Officers Town Clerk (A Moses) and Deputy Town Clerk (K Hale)

24/21 Election of Chair

On the proposition of Cllr Baker, it was **RESOLVED:**

That Cllr Kew is elected Chair of the Direct Responsibilities and General Purposes Committee.

25/21 Election of Vice-Chair

On the proposition of Cllr Barrie, it was **RESOLVED:**

That Cllr Tiller is elected Vice-Chair of Direct Direct Responsibilities and General Purposes Committee.

26/21 Apologies for absence

Apologies were received and accepted from Cllr Langford.

27/21 Declaration of interest

None.

28/21 Public participation

None.

29/21 Approval of minutes

On the proposition of Cllr Baker, it was **RESOLVED** to:

receive and approve the minutes of the previous meeting of the Direct Responsibilities and General Purposes Committee held on Monday 26 April 2021.

30/21 Matters for information or discussion

Cllr Barrie – tree at Pebble Lane overhanging the road – tree works are being carried out week commencing 18 May.

Cllr E Wiltshire – tree branch down in Mill Lane Park.

Meeting closed at: 20:25

Signed:

Dated:



Brackley Town Council

Terms of Reference
Task and Finish Group

1. Task & Finish Groups

A Task & Finish group must follow the course for which it was convened and there is to be no transfer of delegated powers from the Committee from which it was formed otherwise the Council acts unlawfully. (LGA 1972 s.101).

- 1.1 The Task & Finish group shall not issue instructions to any officer if, in the opinion of the officer, it is likely to incur expenses or use excessive time without prior authority of the Committee.
- 1.2 Membership of the Task & Finish group is to be decided at creation of the group when the need is identified for such an action.
- 1.3 Membership need not be confined to Members of the Council, nor to the parent committee, members may be drawn from volunteers or specialist areas.
- 1.4 Meetings must have 3 Members to be quorate.

1.5 Terms of Reference

- 1.5.3 to be convened to suit the purpose of the parent Committee for the specific task of undertaking a project or detailed study as defined by that Committee.
- 1.5.4 The Chairman of a Task & Finish group will be appointed by the members of the Task & Finish group at its first meeting.
- 1.5.5 The Task & Finish group shall be convened by the Town Clerk or the officer acting as secretary and minutes recorded of that meeting.
- 1.5.6 The minutes of the Task & Finish group shall be received, as required, by Council or Committee at its next meeting following the meeting of the Task & Finish group.
- 1.5.7 The Task & Finish group shall advise and make recommendations to the Council or Committee from which it was formed.
- 1.5.8 The Task & Finish group may meet without the need to give public notice.

Email from Paul Parsons

Would you very kindly circulate this message to all Councillors?

To mark and celebrate Her Majesty The Queen's Platinum Jubilee next year every Town and Parish Council in Northamptonshire is invited through The Queen's Green Canopy initiative to "Plant a Tree for the Jubilee" as part of a nationwide celebration.

The project will see all counties of the United Kingdom creating a network of individual or specimen trees, avenues, copses and woodlands in honour of The Queen's 70 years of service to the Nation. There is already great interest in this project across the county and whether your council plants a single specimen tree, a row of trees, an avenue or a copse the Platinum Jubilee will offer an opportunity for people to unite in celebration of The Queen's lifetime of service and encourage people to come together with the common purpose of "greening" their local environments.

In terms of timings the first planting phase will be from October 2021 to April 2022 and the Platinum Jubilee Official National Celebration Weekend is on the 3rd to the 6th of June 2022.

You will find further information in the next edition of **eupdate** from Northants CALC and of course all the detail on The Queen's Green Canopy website: www.queensgreencanopy.org

My role is to assist the Lord Lieutenant champion and publicise The Queen's Green Canopy initiative across the county. Should you have any questions do please feel free to contact me by e-mail.

With best wishes,

Paul Parsons

Southfields House, Towcester, Northamptonshire, NN12 8EA

www.queensgreencanopy.org



THE
**QUEEN'S GREEN
CANOPY**

THE PLATINUM JUBILEE 2022