

PROGRAMME FOR THE ANNUAL MEETING OF BRACKLEY TOWN COUNCIL TO BE HELD IN WAYNFLETE HALL, MAGDALEN COLLEGE SCHOOL, BRACKLEY ON SATURDAY 13 MAY 2017 at 12 noon

(a) The Members of the Town Council will assemble in the Office and at 11.55 am will proceed to their seats in the Upper Hall. (The Order of procession will be displayed in the Town Clerk's office).

(b) At noon the Mayor's procession will enter in the following order:

Macebearer
Town Mayor (Councillor Fiona Baker)
Deputy Town Mayor (Councillor Don Thompson)
Town Clerk
Mayor's Chaplain

(c) **National Anthem**

(d) The Town Mayor will then stand and review the events of her term of office. (Audience to remain seated)

(e) **Presentation of bouquets and Certificates**

A G E N D A

Town Mayor to announce all items

ITEM 1/17- APOLOGIES FOR ABSENCE

The **Town Mayor** will ask for any apologies for absence to which the **Town Clerk** will reply

ITEM 2/17 – ELECTION OF TOWN MAYOR

(a) **Councillor Mark Morrell** will rise, thank the Town Mayor for her leadership during the past year and end with the proposition.

‘That a hearty vote of thanks be accorded to Councillor Fiona Baker for the able and efficient manner in which she performed the duties of Town Mayor for the past year’

Councillor Russell Barrie will second the proposition.

The **Town Mayor** will ascertain the voting.

(b) **Councillor Barrie** will rise and propose

‘That Councillor Don Thompson be elected Town Mayor of Brackley for the ensuing year’.

and **Councillor Sue Sharps** will second the proposition.

The **Town Mayor** will then put the proposition to the Council to ascertain the voting and declare that he be elected.

CONTINUATION OF THE PROGRAMME FOR THE ANNUAL MEETING OF BRACKLEY TOWN COUNCIL TO BE HELD IN WAYNFLETE HALL, MAGDALEN COLLEGE SCHOOL, BRACKLEY ON SATURDAY 13 MAY 2017 at 12 noon

(c) **All present will stand** and the Mayoral Procession will then proceed from the Council Chamber in the following order:

Macebearer
Town Mayor (Councillor Fiona)
Town Clerk
Mayor Elect (Councillor Don Thompson)

for the robing of the new Mayor.

The Procession will then return in the following order:

Macebearer
Town Mayor (Councillor Thompson)
Town Clerk
Councillor Baker

Councillor Baker will proceed to the seat reserved for her.

The Town Mayor shall take his seat, followed by all present

(d) **The Town Mayor** shall rise and state the Declaration of Acceptance of Office in the following terms:

‘I Don Thompson, having been elected to the office of Town Mayor of the Town of Brackley hereby declare that I take this said office upon myself, and will duly and faithfully fulfil the duties thereof according to the best of my judgement and ability.

I undertake to observe the Town Council’s adopted Code of Conduct on the performance of my functions in that office’

The Town Mayor will sit and sign the Register and the **Town Clerk** will declare that the Town Mayor has signed the Declaration of Office.

The **Town Mayor** will then rise and deliver his Mayoral address and present the Past Mayor’s Jewel to Councillor Baker. **Audience to remain seated.**

ITEM 3/17 - ELECTION OF DEPUTY TOWN MAYOR

The Town Mayor will rise and propose

‘That Councillor Mark Morrell be elected Deputy Town Mayor for Brackley’

A proposition from the Town Mayor does not require seconding.

The Town Mayor will ascertain the voting and declare:

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‘That Councillor Mark Morrell is elected Deputy Town Mayor of Brackley for the ensuing year’

The **Deputy Town Mayor** will proceed to the platform and receive the chain of office from the **Town Mayor**. He will then sign the Statutory Declaration of Office and the **Town Clerk** will so inform the Members.

ITEM 4/17 – TO APPOINT A TOWN MAYOR’S CONSORT

The **Town Mayor** will appoint **Mrs Renée Thompson** to be his Consort for the ensuing year. **Mrs Thompson will proceed to the platform to receive the chain of office and then return to her seat.**

ITEM 5/17 – TO APPOINT THE DEPUTY TOWN MAYOR’S CONSORT

The **Deputy Town Mayor** will appoint **Mrs Lorraine Morrell** to be his Deputy Mayor’s Consort for the ensuing year. **Mrs Morrell will proceed to the platform to receive the chain of office and then return to her seat.**

ITEM 6/17 – TO APPOINT THE TOWN MAYOR’S CADET(S)

The Town Mayor will appoint his Cadet(s) for the coming year.

ITEM 7/17 – TO APPOINT THE TOWN MAYOR’S CHAPLAIN

The Town Mayor will appoint The Rev Nicholas Gandy as Chaplain to the Town Mayor for the coming year.

ITEM 8/17 – TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 3rd APRIL 2017

Councillor Elaine Wiltshire will move.

Councillor Colin Waldron will second.

THE TOWN MAYOR WILL ASK FOR A SHOW OF HANDS

ITEM 9/17 - TO RECORD A VOTE OF THANKS TO ALL EMPLOYEES OF THE COUNCIL

Councillor Fiona Baker will move.

Councillor Christopher Cartmell will second.

THE TOWN MAYOR WILL ASK FOR SHOW OF HANDS

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ITEM 10/17- TO FIX THE DATES AND TIMES OF MEETINGS FOR THE YEAR

Councillor Bernie Tiller will move

‘That the dates and times on which the Meetings of the Council and its Committees will be held during the ensuing year to be as in the list circulated unless varied by due notice.

Councillor Elaine Wiltshire will second

THE TOWN MAYOR WILL ASK FOR SHOW OF HANDS

ITEM 11/17 – TO ELECT THE STANDING COMMITTEES

Councillor P Wiltshire will move

‘That Members of the Council do form each of the Standing Committees as in the list circulated’.

Councillor Colin Waldron will second

THE TOWN MAYOR WILL ASK FOR SHOW OF HANDS

The **Town Mayor** will then announce that this first part of the Annual Meeting of the Town Council is closed and invite all those present to join him for light refreshments.

The audience shall stand and the Mayoral Procession will leave in the following order:

Macebearer
Town Mayor
Deputy Town Mayor
Town Clerk Mayor’s Chaplain

After the Mayoral Procession has left the room the assembled company will retire for refreshments