

You are hereby summoned to attend a Meeting of the **Direct Responsibilities and General Purposes Committee** to be held on **Monday 23 April 2018**, in the Old Fire Station Community Room, 37 High Street, Brackley immediately following the meeting of the Planning & General Works Committee.

Dated: 18 April 2018



Town Clerk

MEMBERS OF THE PRESS AND PUBLIC ARE INVITED TO ATTEND

AGENDA

606/17 APOLOGIES FOR ABSENCE

607/17 DECLARATION OF INTEREST

Members are asked to declare any disclosable pecuniary interests in items on the agenda, **and the nature of that interest**, in accordance with the Localism Act 2011, and Brackley Town Council's Code of Conduct.

608/17 PUBLIC PARTICIPATION

This section of the meeting gives members of the public who are present an opportunity to speak. You may speak on any item which appears on the agenda for this evening's meeting.

Please state your name and address before asking your question.

609/17 APPROVAL OF MINUTES

Members are asked to receive and approve the minutes of the previous meeting of the Direct Responsibilities and General Purposes Committee held on Monday 19 March 2018.

610/17 MEMBERS REPORTS

611/17 MINUTES – PLAY SPACES WORKING PARTY

The minutes of the last meeting of the Play Spaces Working Party held on 10th April 2018 are attached.

The minutes contain a **RECOMMENDATION** to this committee

To accept the quotation from HAGS for Outdoor Gym Equipment (colour Forest Green/Titanium) at a cost of £10,450.30.

612/17 POPPY WALL SCULPTURE – EGERTON HALL

In order to accommodate the 68 poppies purchased from the Tower of London display, Iron Forged Designs were approached and asked to design a suitable piece. The attached design accommodates the poppies in a piece of art which will measure 1800mmx1200mm. It is proposed that an Acrylic/Perspex case is also purchased to protect the poppies in situ.

The sculpture has been designed to be fitted to the wall directly facing the entrance doors, and it is proposed that the costs be met from Section 106 Public Art contributions from the smaller new developments.

613/17 MINUTES – CEMETERY & ALLOTMENTS WORKING PARTY

The Minutes of the last Cemetery & Allotment Working Party held on 17th April 2018 are attached

The minutes contain a **RECOMMENDATION** to this committee

That the long term layout plan for the Cemetery is approved, and **RECOMMENDED** to Council for adoption

614/17 MATTERS FOR DISCUSSION OR INFORMATION

DIRECT RESPONSIBILITIES ND GENERAL PURPOSES COMMITTEE

Minutes of the Direct Responsibilities and General Purposes Committee held on Monday 19th March 2018, in the Old Fire Station Community Room, 37 High Street, Brackley

Present: Chair Cllr Sharps, Cllr Baker, Barrie, Cartmell, Tiller, Stimpson, Thompson, Waldon, E Wiltshire

Also Present: Cllrs Bagot-Webb, P Wiltshire

Officers: Town Clerk (L Carter) and Finance Officer (A Moses)

550/17 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Broomfield

551/17 DECLARATION OF INTEREST

None

552/17 PUBLIC PARTICIPATION

None

553/17 APPROVAL OF MINUTES

On the proposition of Cllr Baker it was **RESOLVED** to:

Receive and approve the minutes of the previous meeting of the Direct Responsibilities and General Purposes Committee held on Monday 19th February 2018.

554/17 MEMBERS REPORTS

None

555/17 MINUTES – OPEN SPACES WORKING PARTY

Members received the minutes of the Open Spaces Working Party meeting held on 27th February 2018.

Members considered the **RECOMMENDATION**, contained within the minutes, relating to the footpaths at Tudor Way Park, and the Finance Officer confirmed that contractor had been contacted and the quote was compliant with the original specification.

On the proposition of Cllr Cartmell it was **RESOLVED** to:

Award the contract for relaying the pathways within Tudor Way Park to Mark Healing in the sum of £36,000.00.

556/17 DOGS FOR GOOD

On the proposition of Cllr Baker it was **RESOLVED** to:

Approve the request from the Charity 'Dogs for Good' to hold an event at St James Lake to celebrate its 30th Birthday this year including a sponsored dog walk.

557/17 DOG FOULING

Councillors discussed a suggestion by Cllr Carmell relating to the ongoing campaign by the charity Keep Britain Tidy "We are watching you".

Posters are available which include “glow in the dark” elements that have been found to deter dog walkers from leaving faeces uncollected, particularly at night.

On the proposition of Cllr Sharps it was **RESOLVED** to:

Authorise the purchase of 20 signs at a cost of £500 + VAT

558/17 MATTERS FOR DISCUSSION OR INFORMATION

Cllr E Wiltshire asked that thanks be passed to the ground staff for all the chippings which have been put down at the entrances to Egerton Field - it has worked very well.

Meeting Closed: 19.45

Date:

Chair:

**Minutes of the Play Spaces Working Party Meeting
09.30hrs @ Old Fire Station Community Room 10th April 2018**

Present: Cllrs, Luke Ross (Chairman), Bernie Tiller, Chris Cartmell, Sue Sharps, Mr. Brian Sharp

1. Apologies were received from: Cllr Fiona Baker, Elaine Wiltshire

2. Minutes of the previous meeting held on 27th February 2018 were accepted.

3. Matters arising from the previous minutes – None

4. Play Equipment Areas – Quotations sought from Wickstead & TCL for replacement wetpour for Falcon Play Area under the Swings.

5. Quote from HAGS to supply Outdoor Gym Equipment for St. James Lake Park

Only one quotation was sought and received due to this being a time limited special offer at considerable discount (40% discount).

The quotation was discussed and in principle accepted, with the following amendments / queries:

a/ Clarification on requirement to optional quote of £5,500 for Topsoil & Seed ?? To lay reinstatement of damaged area during reinstatement. Why?? As the quote states that each individual piece of equipment has “grassmat tiles” installed. So no additional soil disturbance should take place. As the work is going to be done in the summer, damage to adjacent grass areas should be kept to a minimum. If all else fails, our Groundstaff will rectify any additional damage caused by the Contractor. Our Grounds Supervisor will monitor the Contractors work, to ensure damage is kept to a minimum.

b/ Colour of equipment to be: FOREST GREEN with Titanium

c/ That Station #1 should be relocated to an area close to the RHS of the entrance gate. Exact location to be agreed at the time of installation.

d/ That adequate signage be erected near the equipment (at both ends of the trail), saying that the equipment should not be used for “Commercial Gain” or pre-organised Groups.

Recommendation to Direct Responsibility Committee to accept the quotation from HAGS for the Outdoor Gym Equipment (Colour: Forest Green/Titanium) at a cost of £ 10,450.30 +VAT

6. Dog Issues – Noted. That a replacement Contractor be sought for the longer term collection & removal of Dog Waste.

7. Grass Cutting - Noted

8. AOB – It was reported that the pathway in Tudor Way Park had been flooded during the recent wet weather. Also the path in the Poppyfields Park had been flooded and should be taken up with the Developer

9. Date of Next Meeting – 29 May at 9.30am at the Old Fire Station. (Confirmed)

The meeting closed at 10.30hrs.

Initial Design Idea for Brackley Poppy Wall Sculpture



This image is 1:10 scale when printed on A4. Image showing structure of metal work (in blue) and approximate arrangement of poppies (in red)



Sample of textured bar and riveting technique for fixing the poppy stems to it.

Grey line shows where the top of a solid textured bar which will be used to fix the poppy stems to. This will also act as a wall bracket.

The above design is made to fit into an area 1800mm tall by 1200mm wide. We would be able to provide another design to fit into a wider area if you think that the poppies look too crowded together. However the original installation at the Tower of London had the poppies very close together so it might be appropriate to try and replicate that feeling in the new Brackley community centre as well.

The cost for making and fitting this sculpture would be £2500 (no VAT applicable as we are not a VAT registered business.

Brackley Town Council

Cemetery & Allotments Working Party

17th April 2018 11am Old Fire Station

1. **Apologies** received from Cllr Barrie
2. **Minutes from previous meeting** accepted as an accurate record
3. **Future Plan** - This is a long term plan taking the cemetery from current day to when all allotment space has been taken back over the next 20 years. The revised future layout for the cemetery was discussed and approved.

Recommendation to Direct Responsibilities that the long term layout plan for the cemetery is approved and recommended to Council for adoption.

4. **Pricing** - Officers reported that the new prices had been implemented.
5. **Matter for discussion** - Officers reported that a Noise complaint had been received from Mr John Penny from SNC. The complaint refers the noise when weekly maintenance is carried out in the Cemetery. Mrs Moses and Mr Sharp will do a full investigation and report back to SNC with the findings.

Cllr Baker reported that she was happy to help with this issue, Mrs Moses thanked Cllr Baker for this and will call on this help if required.

Cllr Bagot-Webb reported that on a recent visit to the cemetery he noticed several of the benches have a significant amount of bird droppings on them. Mr Sharp reported that the team clean this on a regular basis.

6. **Date and time of next meeting** – Tuesday 12th June 2018 at 11am in the Old Fire Station.