

You are hereby summoned to attend a Meeting of the **Direct Responsibilities and General Purposes Committee** to be held on **Monday 21 March 2016**, in the Upper Hall, Town Hall, immediately following the meeting of the Planning & General Works Committee.

Dated: 16th March 2016



Town Clerk

MEMBERS OF THE PRESS AND PUBLIC ARE INVITED TO ATTEND
AGENDA

531/15 APOLOGIES FOR ABSENCE

532/15 DECLARATION OF INTEREST

Members are asked to declare any disclosable pecuniary interests in items on the agenda, **and the nature of that interest**, in accordance with the Localism Act 2011, and Brackley Town Council's Code of Conduct.

533/15 PUBLIC PARTICIPATION

This section of the meeting gives members of the public who are present an opportunity to speak. You may speak on any item which appears on the agenda for this evening's meeting.

Please state your name and address before asking your question.

534/15 APPROVAL OF MINUTES

Members are asked to receive and approve the minutes of the previous meeting of the Direct Responsibilities and General Purposes Committee held on Monday 15th February 2016.

535/15 MEMBERS REPORTS

None received.

536/15 FIRE STATION DEVELOPMENT SUB COMMITTEE

To receive the minutes of the Fire Station Development Sub Committee meeting held on Monday 8th February 2016

537/15 RECOMMENDATION FROM FIRE STATION DEVELOPMENT SUB COMMITTEE

In considering arrangements for an official opening of the Fire Station, Members were mindful of the promotion of the 'Big Lunch' on Sunday 12th June 2016 to coincide with the street party on The Mall to celebrate the Queen's official 90th Birthday.

Members agreed to **RECOMMEND** to the Direct Responsibilities and General Purposes Committee that the official opening should be planned for Sunday 12th June 2016.

538/15 DOG WASTE BAG DISPENSERS

The Town Council has been approached by a Scandinavian Company called TiksPac which provides free supplies of biodegradable dog waste bags located on special stations attached to posts. They are offering the Council this free service on a four year contract provided that the Council can identify a minimum of 10 locations (further details are attached).

Members' instructions are requested

539/15 BRACKLEY TENNIS CLUB

Brackley Tennis Club has been in contact regarding their bid to purchase the freehold of land that they currently occupy on a 99 year lease originally issued by Brackley Borough Council. (Letter attached). While the lease now lies with South Northamptonshire Council (as the Continuing Authority), Members are asked to consider whether they would support the Tennis Club in its aim.

540/15 CENTRAL PARK RADSTONE

The developers of Radstone have had a request to place a plaque on one of the benches being installed within the Central Park Area in memory of a resident who passed away within 2 weeks of moving onto the development.

Members' views are requested.

541/15 MATTERS FOR DISCUSSION OR INFORMATION

Neighbourhood Watch Co-ordinator for Brackley

Banners on park railings

DIRECT RESPONSIBILITIES AND GENERAL PURPOSES COMMITTEE

Minutes of a Meeting of the **Direct Responsibilities and General Purposes Committee** held on Monday 15 February 2016, in the Upper Hall, Town Hall, Brackley.

Present: Councillor Christopher Cartmell (Chair)
Councillors Baker, Barrie, Sharps, Thompson, Waldron & E Wiltshire

In attendance: Councillors Butler, Morrell, Rawlinson & P Wiltshire

Officers: Town Clerk (Linda Carter), Finance & Development Officer (Alison Moses) and Communications Support Officer (Stephanie Lloyd-Berry)

486/15 APOLOGIES FOR ABSENCE

Apologies were received and accepted from: Councillor Bagot-Webb, Broomfield & Stimpson

487/15 DECLARATION OF INTEREST

None.

488/15 PUBLIC PARTICIPATION

None.

489/15 APPROVAL OF MINUTES

On the proposition of Cllr Cartmell it was **RESOLVED** that the Minutes of the Direct Responsibilities and General Purposes Committee Meeting held on Monday 18 January 2016 be approved as a correct record.

490/15 MEMBERS REPORTS

None received.

491//15 FIRE STATION DEVELOPMENT SUB COMMITTEE

Members received the minutes of the Fire Station Development Sub Committee meeting held on the 11 January 2016.

492/15 MATTERS FOR DISCUSSION OR INFORMATION

Tesco Bags of Help – The Council's application for a grant is one of the local community projects which have been successful to go to a public vote. This will take place within our local Tesco Store, Oxford Road from 27 February until 6 March. Grant funding awarded will be used towards purchase and installation of picnic benches and information boards at St. James' Lake.

Zip wire, Humphries Drive – Work has now been completed and is in use. Members were advised by the Town Clerk that Officers were not informed that contractors were on site in advance, and that there was no necessity to complete hand-over paperwork upon completion of repair.

Goal mouth, Humphries Drive – Contractors have commenced work to install 'all weather surface 'turf' to this area.

Hans Apel Drive play equipment – Kompan will revisit site again in order to fix bolts to the slide and remove a patch on wet-pour to establish existence of membrane.

493/15 EXCLUSION OF PRESS AND PUBLIC

On the proposition of Councillor Waldron, it was **RESOLVED**:

That, in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the item set out below on the grounds that publicity would be prejudicial to the general interest by reason of the confidential nature of the business to be transacted.

494/15 GRASS CUTTING CONTRACT

Members were provided with information relating to the current grass cutting contract and agreed to monitor and review the situation.

Meeting closed at: 7.45pm

Chairman

Date:

FIRE STATION DEVELOPMENT SUB COMMITTEE

Minutes of a Meeting of the Fire Station Development Sub Committee held at 4.00pm on Monday 8 February 2016, in the Upper Hall, Town Hall, Brackley.

Present: Councillors; Baker, Cartmell, Morrell, Thompson, E Wiltshire
Ms T Hayward and Mr M Berridge

Officers Linda Carter

35/FSD/15 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Stimpson

36/FSD/15 DECLARATIONS OF INTEREST

No declarations were made

37/FSD/15 PUBLIC PARTICIPATION

None

38/FSD/15 APPROVAL OF MINUTES

On the proposition of Cllr Cartmell, it was **RESOLVED**;

That the minutes of the Fire Station Development Sub Committee held on Monday 11th January 2016 be received and approved as a correct record.

39/FSD/15 PROGRESS WITH CONTRACT

The Town Clerk supplied Members with a progress report, submitted by Arts Contracts Ltd to the recent Contract Meeting.

Members were further advised that, after the removal of paint from the chimney breast (which was to be exposed brickwork) the bricks revealed were bitumen coated engineering bricks with a poor quality finish. The Clerk sought a costing for the area to be clad in reclaimed red bricks and the contractor had indicated a maximum cost of £1,000. Members felt that this amendment to the contract was worthwhile to create the feature originally intended.

40/FSD/15 COMMERCIAL AGENTS

Members considered the proposal from Brown & Co for the marketing of the café opportunity at the Fire Station.

After some discussion Members agreed to **RECOMMEND** to the Finance & Policy Committee that Brown & Co be appointed to act on behalf of the Town Council in securing a commercial operator for the café at the old Fire Station.

41/FSD/15 FINANCIAL MATTERS

The Sub Committee was advised that the Application to the Public Works Loans Board had been submitted and that funds would be available in two weeks.

The grant from South Northamptonshire Council would be claimed once invoices to the value of the grant (£75,000) were available.

Members were further advised that the value of the certified progress payment for January was £38,329.12

42/FSD/15 DATE OF NEXT MEETING.

The next meeting will take place on Monday 14th March 2016 at 4.00pm

BRACKLEY TOWN COUNCIL

***Fire Station Development Sub Committee
8 February 2016***

(Members asked that the phase two proposals for a modular youth building behind the Fire Station be on the agenda of the next meeting for discussion).

Meeting closed at 5.05pm:

Chairman:

Date:

Increase well-being with free dog waste bags

The concept is completely FREE of CHARGE to all Local Authorities.

The number of dogs in England is constantly growing. Dog owners have a great responsibility for their animals, but have an additional responsibility to the environment and the community as a whole. Notwithstanding, the fact that, in many council districts, neglecting to pick up after your dog is a violation of the law, many dog owners still do not comply.

The TiksPac concept is an environmental concept whereby stations for the FREE distribution of dog waste bags are placed at selected locations, such as footpaths, parks, recreation grounds and other public areas.

The TiksPac concept - including TiksPac stations and TiksPac dog waste bags - comes at no cost to the local authority, whose duty it is to ensure that dog waste bags are always available at each established TiksPac station. The concept is sponsored by local businesses who gain exposure for their brand and simultaneously display their commitment to their community and their belief in C.S.R.

TiksPac AB/Ltd has stations in approximately 300 municipalities in Sweden, Norway, Denmark, Finland and England.



Our products



TiksPac-station

The TiksPac station is made from high quality Annealed Steel, which has high anti-corrosion properties, it is also anti-graffiti coated for easy cleaning. The design is exclusive to TiksPac and is eye-catching, yet unobtrusive. The dog waste bags are secured by an innovative plastic spool which allows quick, easy refilling whilst preventing multiple removals, thus avoiding littering.

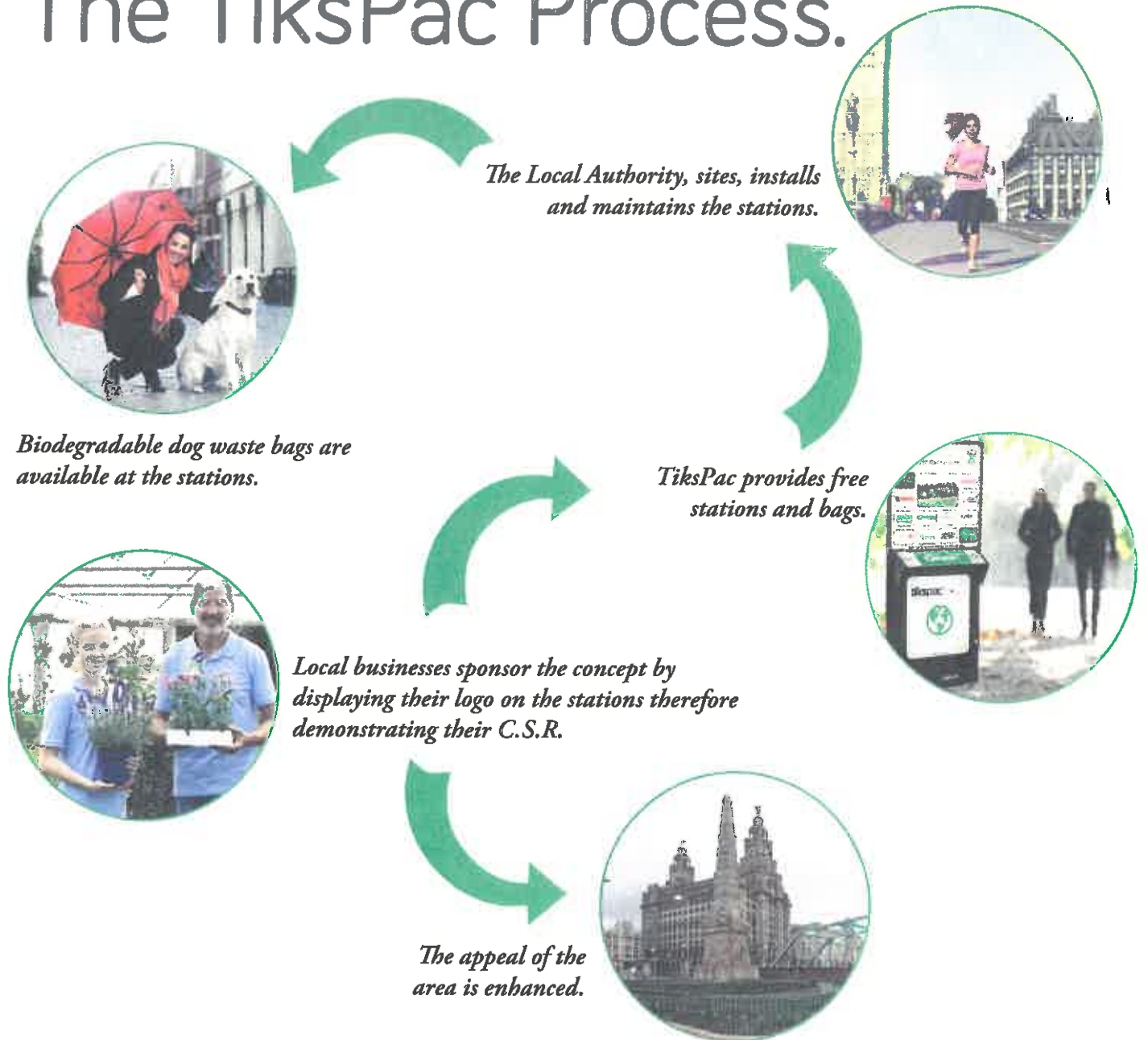


TiksPac-dog waste bags

The dog waste bags are biodegradable in accordance with European Standard EN-13432. The dog waste bags are 100% eco-friendly.



The TiksPac Process.



Frequently asked questions:

Who is responsible for installing and overseeing the stations?

The local authority, usually the service department.

Where, should the TiksPac stations be placed?

As landowners, local authority make this decision based on several operational factors.

Who contacts the sponsors?

TiksPacs' sales organisation enters into agreements with local sponsors.

What happens if a TiksPac station becomes damaged?

TiksPac performs all repairs or replacements FREE of charge.

Why use the TiksPac concept?

An average-sized council spends millions of pounds each year on cleansing and sanitation. The TiksPac concept allows the council to reduce its sanitation expenses without having to raise taxes or implement fees, thereby relieving the council budget.



Over 300 Local Authorities throughout Europe act on their C.S.R.

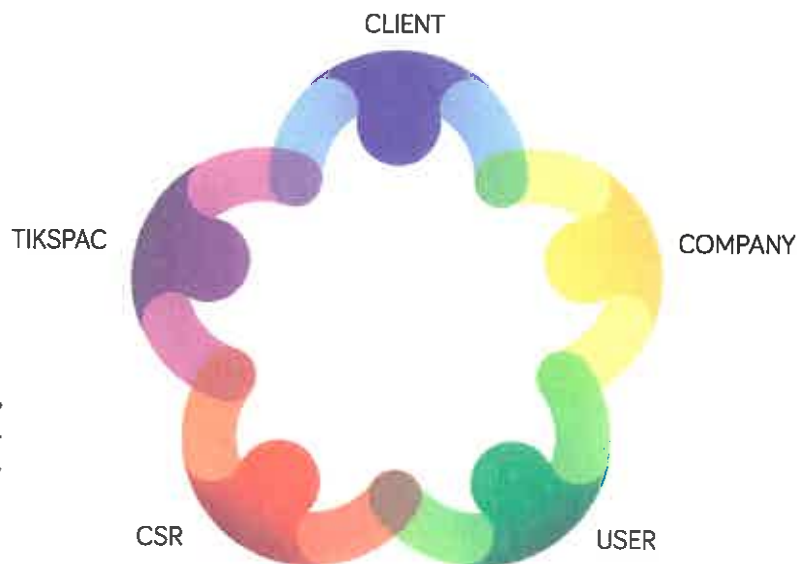
The TiksPac concept is provided to Local Authorities at NO cost and is conducive to the fulfilment of the wishes of service users to have a clean towns, cities and natural environments.

- TiksPac has approximately 7000 stations throughout the Nordic countries and England.
- TiksPac has approximately 4000 customers.
- TiksPac stations can be found in approximately 300 regions throughout the Nordic countries and England.
- Over 20 million FREE dog waste bags are supplied each year.

*All participants are awarded
A certificate indicating
their C.S.R. contribution.*



Corporate Social Responsibility



The concept is funded by sponsors, customers that are acting on their C.S.R. - Corporate Social Responsibility.

C.S.R. = Corporate Social Responsibility

- Corporate Social Responsibility (C.S.R.) entails companies taking responsibility for how they affect the community from financial, environmental and social perspectives.
- C.S.R. involves taking social responsibility and working towards long-term and sustainable development.
- C.S.R. is a well-known concept throughout the world.



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Mr Steven Robinson
Brackley Tennis Club

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Date 4th February 2016

Dear Mrs Carter

Acquisition of land leased by Brackley Tennis Club Westminster Road, Brackley, NN13 7EB

I am writing to you following a meeting with Cherwell District Council's Mr C Stratford 'Head of Regeneration and Housing' and Mr T Putt 'Valuer' at Bodicote House on the 16th November 2015 and a conversation with your colleague this morning.

The purpose of the meeting on the 16th November 2015 was to: Identify the appetite within the council to sell sports and amenities land to members of 'Brackley Tennis Club'; Seek advice on the potential costs for 'Brackley Tennis Club' members to purchase the freehold of the land and to Identify the process required to purchase the land from the council under a non-competitive negotiated purchase agreement.

The meeting was constructive with feed-back indicating councils do consider applications favourably on a case by case approach and that a request by Brackley Tennis Club to acquire the freehold of the land would be considered subject to consultation and agreement with Brackley Town Council.

We were advised by Mr Stratford and Mr Putt that the selling of council land follows a standard valuation process but before doing so we need to liaise directly with Brackley Town Council:

Some actions we took away from the informal meeting were:

1. Contact Brackley Town Council with details of our club, its usage, outcomes and intent to purchase the land for continued use as a member's tennis club.
2. Seek independent advice on the valuation of the site.

In response to item one we currently have a 99 year lease of 1.5 acres of recreational land with 'The Brackley Borough Council' commencing from 25th March 1962 with circa 45 years remaining.

Facilities on the 1.5 acre site include five flood lit tennis courts, modern brick construction club house (owned by the club with funding from the LTA and Lottery) and car parking. The club successfully operate under a 'Members club' structure with junior, intermediate and senior members actively playing social tennis and match play.

The club competes in the 'Oxfordshire', 'Northamptonshire' and 'Banbury and District' winter and summer tennis leagues and provides tennis coaching to the community for all ages ranging from five years old up to retired senior players. We also offer the clubs facilities to other local tennis clubs in the area who require access to our playing facilities, changing rooms and flood lights in the winter tennis leagues.

Our peak membership has historically been in excess of 150 members with juniors, intermediates and senior players competing at all levels. We are also members of the 'Lawn Tennis Association' (LTA) and actively encouraged members to participate in attending LTA competitions and tennis events.



The playing surface is 'Astro turf' with secure fencing round the perimeter of the courts and includes flood lights and excellent changing facilities. As part of our continued management of the site we are planning to resurface the tennis courts with new Astro turf to provide continued high quality playing surfaces for the next twenty years and we will be upgrading the flood lights which are near the end of their operational life.

This planned investment and extensive maintenance of the 1.5 acre site is essential for the continued long term use and enjoyment of the facilities by our members and guests.

Our aim and aspiration for the future is to purchase the freehold of the land to ensure significant investment in the facilities is secure and therefore maintain a long term future for the club in the area as Brackley develops.

In terms of item 2 of the meeting referred to earlier we have obtained estimates for consultancy advice from local commercial land surveyors and note the potential high cost members will incur for a valuation of the site. We will appoint the successful consultant with the best fee bid but before doing so we would appreciate:

1. Confirmation in principle there is the appetite from Brackley Town Councillors to engage with 'Brackley Tennis Club' committee and negotiate a cost for the sale of the 1.5 acre freehold on a non-competitive purchase agreement.
2. Visibility of the council's own estimate of the land valuation subject to formal negotiations.
3. Visibility of the potential costs and fees from the council to sell the land.
4. Details of the process and next steps 'Brackley Tennis Club' need to adopt in line with statutory procedures for the sale of council owned land.

We would hope this request will be looked at sympathetically by Brackley Town Council and an agreement in principle would be forthcoming in the next few weeks. If at this point we can agree next steps we would then appoint the commercial land valuation surveyors and solicitors to complete the agreement in line with council process and procedures.

I look forward to hearing from you at your convenience but if you need more information or would like to meet please do not hesitate to contact me by phone or email stated above.

Yours sincerely

Steve Robinson

Steven Robinson

Acting on behalf of the Brackley Tennis Club Committee and its members.

CC Mr Ian Davies 'Director of community and environment'
Email: ian.davies@cherwell-dc.gov.uk