

BRACKLEY TOWN COUNCIL

DIRECT RESPONSIBILITIES AND GENERAL PURPOSES COMMITTEE

Minutes of a Meeting of the Direct Responsibilities and General Purposes Committee held at 7pm on Monday 20 January 2014, in the Upper Hall, Town Hall, Brackley.

Present: The Worshipful the Town Mayor (Councillor Peter Rawlinson).
Councillor Baker (Chairman)
Councillors: Blunden, Broomfield, Cartmell, Dutton, Hayward (substituting for Cllr Bonner-Dunham), Morrell, Thompson, Wiltshire.

Officers: Linda Carter, Alison Coomber, Claudia Francis.

In attendance: Councillors Butler and Dixon.

373/13 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Bonner-Dunham and Cllr Stimpson.

374/13 DECLARATIONS OF INTEREST

None.

375/13 PUBLIC PARTICIPATION

None.

376/13 APPROVAL OF MINUTES

On the proposition of Cllr Cartmell, it was **RESOLVED:**

That the minutes of the Direct Responsibilities and General Purposes Committee held on 16 December 2013 (Minute Nos 322/13–333/13) be approved as a correct record.

377/13 MEMBERS REPORTS

None.

378/13 PARKING ON THE PIAZZA

Members discussed parking on the Piazza for functions inside the Town Hall and the requirement for vehicles to be removed once loading and unloading had taken place.

The CEO advised that a bollard had been removed for safety reasons and a request for a replacement had been reported to Highways. Members discussed purchasing a new lockable bollard to prevent people driving onto the Piazza without prior arrangement with the Town Hall office.

Cllr Baker and members discussed amending the Terms and Conditions of Hire regarding the Piazza and Cllr Thompson suggested taking over the management of the Piazza and controlling bookings.

On the proposition of Cllr Broomfield, it was **RESOLVED:**

- (i) That the CEO look into the takeover of the management control of the Piazza and controlling bookings
- (ii) That a new lockable bollard be purchased for the piazza.

379/13 FIRE STATION DEVELOPMENT SUB COMMITTEE

It was **RESOLVED**:

That the minutes of the Fire Station Sub Committee held on 13 December 2013 and 13 January 2014 be received and noted.

Members discussed the contents of the minutes and the recommendation regarding the basis for future development.

It was **RESOLVED** to **RECOMMEND** to **COUNCIL**:

- i) That three quotations, with costings, be sought from Architects for drawings for a planning application and that the development plans for the building be based upon the current footprint showing options for possible future uses.
- ii) That quotations for maintenance work on the roof of the Fire Station be sought, as this was considered to be necessary to maintain the fabric of the building.

380/13 NEW CEMETERY GUIDELINES

Members reviewed and made amendments to the new Cemetery guidelines. It was proposed that a copy of the guidelines would be issued with each Deed of Grant, and also placed on the new notice board at the cemetery.

On the proposition of Cllr Cartmell, it was **RESOLVED**;

That with the amendments, the new Cemetery guidelines be approved and a copy of the guidelines would be issued with each Deed of Grant and a simplified version would be placed on the new notice board at the Cemetery.

381/13 KESTREL CRESCENT ATTENUATION POND – UPDATE

The CEO updated members on a meeting with Anglian Water where technicians agreed that there was a partial blockage on the inlet system, which needed attention when the levels subside but maintained that the level of the bottom of the attenuation pond may still need to be raised. A further report would be brought to members once the blockage is addressed however, in the meantime our Groundsman would regularly check progress

382/13 MATTERS FOR DISCUSSION OR INFORMATION

CEO updated members on the urgent tree work that was undertaken in Brackley Park and advised that the first batch of tree surveys had been received and a specification of works would be available at the next meeting.

Meeting closed at 8:38pm

Chairman:

Date: