

AT A MEETING OF THE FINANCE & POLICY COMMITTEE OF BRACKLEY
TOWN COUNCIL HELD IN THE UPPER HALL, TOWN HALL, BRACKLEY ON
MONDAY 24th SEPTEMBER 2007 at 7.31 pm

Present: The Worshipful the Town Mayor (Councillor P J Broomfield)
Councillors C O Cartmell (Chairman), C S Billingham,
K D Bonner-Dunham, D Dunham, J R Hawkins,
T D Hayward, D M Shaw and P H Stocker

Apologies: Councillors C J Blunden, K Dixon and W B Stimpson

In Attendance: Councillors P Joyce

202. DECLARATIONS OF INTEREST

There were no declarations of interest.

203. QUALITY PARISH SCHEME

Following a recent meeting with Mr Moody from NALC, Members were asked to decide whether they wished to progress an application for Quality Status.

Councillor Dunham said he felt this should go ahead as the benefits and opportunities for the Council and the community, although not immediate, would be considerable in the long term and that this should be undertaken as soon as possible. These views were echoed by Councillor Bonner-Dunham.

Councillor Billingham asked over what period of time the 30 hours required to complete the application would be spread. It was agreed that this could be undertaken over a period of months and 1.5 hours per week was suggested.

After discussion it was

RESOLVED:

That an application for Quality Status move forward as
a matter of urgency.

204. HEALTH AND SAFETY POLICY

A draft Health and Safety Policy for the Council part 1 & 2 was attached to the Agenda for Members approval. The Mayor and Chairman were asked to sign the Policy Statement and Responsibilities and Organisation on behalf of the Town Council.

The Chairman said he had spoken to his Vice Chairman and several amendments had been suggested:

Health & Safety Policy Guide – Part 2 Delete the word Company
Responsibilities and Organisation – The reference to Councillors – clarification as to whether this was individual or collective.

204. HEALTH AND SAFETY POLICY Cont'd...

Organisations arrangements for securing health and safe working conditions – Item 5
should this be extended to employees, **councillors and volunteers**

Councillor Billingham said there were also grammatical corrections required and she would pass these to the office.

The Chairman said he not be happy signing the document in its present form and wished to wait until clarification had been given on the above matters. Councillor Bonner-Dunham questioned the delay as it would be better to have something in place and amend at a later stage as and when necessary. Councillor Dunham commented that approval was only being sought for documents 1 and 2. The Chairman reiterated that he still had misgivings about the reference to Councillors.

After discussion it was

RESOLVED:

That documents 1 and 2 be approved, subject to clarification
and minor corrections and the Chairman and Town Clerk
be given carte blanche on the final decision.

205. NORTHANTS LARGER COUNCILS PARTNERSHIP

Two representatives were sought to attend an NALC meeting on 23rd October 2007 regarding the formation of Northants Larger Council Partnership specifically aimed at larger councils with an electorate of 6000 and over. It was

RESOLVED:

That Councillors Bonner-Dunham and Joyce attend the
Meeting.

206. NALC COUNTY COMMITTEE

Members were asked to nominate a representative for the Annual General Meeting of the NALC County Association on 17th October 2007 at 7.30 pm. Councillor Joyce is the current representative and he indicated that he would be willing to continue. It was therefore

RESOLVED:

That Councillor Joyce be the Town Council's representative.

No motions were put forward for consideration at the meeting.

207. BANK SIGNATURE MANDATE

Members were advised that Lloyds Bank had now confirmed the updated signature mandate.

Members attention was drawn to the Financial Regulations Standing Orders which all Members were in receipt of.

Members noted.

208. MEMERS REPORTS

The Town Mayor advised Members that he had attended a recent meeting of Brackley Vision and would ensure that minutes from these would be circulated by the end of the week. Members noted.

209. FINANCE REPORTS

i) Lists of Accounts 6B

Lists of Accounts 6B had been circulated with the Agenda.

RESOLVED:

a) That List of Accounts 6B in the sum of £24,811.64 be approved and passed for payment.

ii) Income Report given to Chairman

iii) Budgets

Members were asked to consider the formation of a sub-committee. The Town Mayor, Councillors Bonner-Dunham, Hawkins and Shaw indicated their wish to be on this sub committee and after further consideration several more Councillors said they would also be interested. The Town Clerk advised that a preliminary meeting would be held in October at 4 pm and the date would be announced later.

172. INFORMATION REPORT

An Information Report was attached to the Agenda which covered the following items:

- a) Northants Teaching Primary Care Trust
- b) Licensing Act 2003
- c) Publications Received

CONTINUATION OF A MEETING OF THE FINANCE AND POLICY
COMMITTEE OF BRACKLEY TOWN COUNCIL HELD IN THE UPPER HALL,
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173. NALC

Notification had been received that a further 'Off to a Flying Start' course, particular of interest to new Councillors, is to be held on 21st November at 7 pm at Billing Parish Council. Any Councillor interested was asked to contact the Office. Members noted.

Meeting closed at 7.59 pm

Chairman